

**BRAWLEY UNION HIGH SCHOOL DISTRICT**  
480 N. Imperial Avenue  
Brawley, CA 92227

**A G E N D A**  
**Board Meeting**  
**Wednesday July 10, 2013**  
**Regular Board Meeting 6:00PM – Board Room**

**A. OPENING**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Adoption of the Agenda

**B. ACKNOWLEDGEMENTS & RECOGNITIONS**

1. Maintenance Personnel

**C. REPORTS & PRESENTATIONS**

1. Superintendent's Report
  - a. Parent Connection
  - b. Changes to parent/student handbook

**D. BOARD COMMENTS**

**E. PUBLIC COMMUNICATIONS**

**ADDRESSING THE BOARD OF EDUCATION** - An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Speakers are requested to fill-out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

**G. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action/Discussion.

**1. Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:  
a. Regular Meeting: June 19, 2013.

**2. Personnel Consent Items**

- a. Approve to hire Jack Greer as ROP Corrections Academy Instructor
- b. Approve to hire Hannah Bonano as the JV Cheer Coach
- c. Approve to hire Alma Diaz as the Frosh Cheer Coach

**3. Business and Finance Consent Items**

- a. Approve payments of Commercial Warrants.
- b. Approve the 2012/2013 – 2014/2015 San Diego State University Student Teaching Agreement.
- c. Approve the 2013-2018 Imperial County ROP Services Agreement.
- d. Approve the 2013-2015 County of Imperial Cal WORKS agreement.
- e. Approve the 2013-2014 IVC Work-Study Contract Agreement.

**4. Educational Consent Items**

- a. Ratify the trip request for cheerleaders to attend the California S.D. Petco Park Day Camp July 7, 2013. To be paid from the ASB account.

**H. ACTION/DISCUSSION**

1. Approve the Consulting Agreement between BUHSD and Cathleen McMullen.

*Supt. Requests the approval of the agreement for Mrs. McMullen to provide consulting services in the area of Human Resources and Operations not to exceed \$5,000.00.*

2. Motion to approve the 2013-2014 agreement with Atkinson, Andelson, Loya, Rudd & Romo Law Firm.

*Supt. requests the approval of the 2013-2014 agreement for special services between BUHSD and AALR & R Law Firm.*

3. Approve the California Dept. of Education Child Development Division Self Evaluation Report.

*Supt. requests the approval of the self-evaluation report for the Child Care/Preschool/Infant Care.*

4. Approve the following Courses of Study.

- a. Agricultural Communications
- b. Public and Community Health
- c. ROP Corrections Academy

*Supt. requests the approval of these courses of study.*

5. Approve the 2013-2014 PIVOT Learning Partners Contract.  
*Supt. requests the approval of the PIVOT Learning Partners contract for services not to exceed \$70,000.00.*
  
6. Motion to approve the purchase of property for ROP Construction located on 285 "C" Street Brawley, CA for the amount of \$50,000.00.  
*Supt. requests the approval to purchase the property on 285 "C" Street, Brawley, CA.*
  
7. Approve the district's participation in the CAMSA agreement for technology services.  
*Supt. requests the approval of this agreement that will allow the district to upgrade Microsoft Office and Operating System for the amount of \$8,408.50.*
  
8. Ratify the MOU with Imperial County Office of Education Interagency Agreement.  
*Supt. is requesting to ratify the MOU with ICOE Interagency Agreement regarding fingerprinting clearinghouse.*
  
9. Motion to approve the Valenzuela Williams Quarterly report.  
*Supt. requests the approval of the Valenzuela Williams Complaint Procedures which did not include any findings.*
  
10. Motion to approve the Variable Term Waiver application for the Certificate of Completion of Staff Development authorization for the 2013-2014 school year for Mr. Jack Greer.  
*Supt. requests the approval of the teaching waiver which will allow Mr. Greer to teach the ROP- Corrections Academy Course and authorize to serve English Learners Students at BUHSD.*

**I. FUTURE AGENDA ITEMS**

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Naming of the School Facilities – BP 7310
2. Baseball Field
3. Designating a facility/location to honor BUHSD Veterans
4. District relocation
5. Student Achievement Data
6. College admissions process

**J. PUBLIC COMMENTS REGARDING CLOSED SESSION**

**ADDRESSING THE BOARD OF EDUCATION** - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

**K. CLOSED SESSION**

1. Conference with Labor Negotiator (Pursuant to Provisions of Government Code Section 54957.6):  
Agency Designated Representative: Dr. Hasmik Danielian  
a. Employee Organizations: I. BUHSTA
2. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code § 54957.
3. Personnel matters relating to the appointment, employment, evaluation of performance, of public employee pursuant to Government Code § 54957.  
a. Superintendent Evaluation

**L. RETURN TO OPEN SESSION**

- 1.

**M. ADJOURNMENT**

In accordance with the Americans with Disability Act (ADA), the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board meeting and/or access the information herein. Please contact Brawley Union High School District Superintendent's Office to request such accommodations. In accordance with the Brown Act revisions, public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District Administrative offices during regular business hours (7:30a.m. to 4:30p.m.).

# **BRAWLEY UNION HIGH SCHOOL DISTRICT**

480 North Imperial Avenue  
Brawley, California 92227

## **BOARD OF EDUCATION MEETING** **ADOPTED MINUTES** **REGULAR BOARD MEETING, July 10, 2013**

### **CALL TO ORDER AND ROLL CALL**

1. The regular meeting of the Brawley Union High School District Board of Education was called to order by President Helen Noriega at 6:00 p.m. Wednesday, July 10, 2013 with the following members present for roll call: Trustee Fernandez, Trustee Noriega, Trustee Sassie, and Trustee Garcia.

Excused: Trustee Dial

2. PLEDGE OF ALLEGIANCE  
Trustee Garcia led the Pledge of Allegiance.
3. ADOPTION OF THE AGENDA  
Agenda was adopted as presented.

### **ACKNOWLEDGEMENTS & RECOGNITIONS**

1. Maintenance Personnel – President Noriega acknowledged Tony Leon and thanked the entire Maintenance Department for their hard work and dedication to the District.

Tony Leon thanked the Board of Education on behalf of the maintenance personnel and invited the Board to visit the next day during the break. The Board agreed to do so.

### **REPORTS & PRESENTATIONS**

Superintendent's report included the following:

- a. Parent Connection – Patti Wilson made a presentation on the new BUHS Parent Connection initiative which is intended to promote parent involvement and engagement in students' education. She stated that the high school was providing an office that will become the Parent Center – a one-stop shop to keep the parents informed of what's going on in school.
- b. Changes to parent/student handbook – Dr. Danielian reviewed the changes to the parent/student handbook which included a quick reference guide that provided an overview of important events and policies.

The Board members made a few suggestions for improving the handbook that included spelling out acronyms and addressing tutorial passes.

## **BOARD COMMENTS**

Trustee Garcia reported attending the Grand Opening of Senator Ben Hueso's Office with Simon Canalez and was happy to announce that BUHSD was acknowledged during this grand opening.

Trustee Sassie stated that summer school was in full swing, and the staff was working hard to prepare for the upcoming school year. She congratulated Mr. Andy Burnett and Mrs. Jennifer Fowlkes on their new positions and thanked them for their dedicated services to BUHSD.

Trustee Fernandez reported having had a very busy month. He thanked the maintenance department for their hard work and dedication.

Trustee Noriega thanked the volunteers, Joe Garcia, and maintenance crew for their hard work. She reported attending a great baseball game.

## **PUBLIC COMMUNICATIONS**

None

## **CONSENT CALENDAR**

### **1. Minutes**

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- a. Regular Meeting: June 19, 2013.

### **2. Personnel Consent Items**

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### **3. Business and Finance Consent Items**

- a. Approve payments of Commercial Warrants.
- b. Approve the 2012/2013 – 2014/2015 San Diego State University Student Teaching Agreement.
- c. Approve the 2013-2018 Imperial County ROP Services Agreement.
- d. Approve the 2013-2015 County of Imperial Cal WORKS agreement.
- e. Approve the 2013-2014 IVC Work-Study Contract Agreement.

**4. Educational Consent Items**

- a. Ratify the trip request for cheerleaders to attend the California S.D. Petco Park Day Camp July 7, 2013. To be paid from the ASB account.

Motion was made by Trustee Garcia, seconded by Trustee Sassie and carried unanimously to approve the Consent Calendar as presented.

**H. ACTION/DISCUSSION**

1. Approve the Consulting Agreement between BUHSD and Cathleen McMullen.

Motion was made by Trustee Garcia, seconded by Trustee Sassie and carried unanimously to approve the Consulting Agreement between BUHSD and Cathleen McMullen.

2. Motion to approve the 2013-2014 agreement with Atkinson, Andelson, Loya, Rudd & Romo Law Firm.

Motion was made by Trustee Garcia, seconded by Trustee Sassie and carried unanimously to approve the 2013-2014 agreement between BUHSD and AALRR Law Firm with a minor correction on page 1.

3. Approve the California Dept. of Education Child Development Division Self Evaluation Report.

Motion was made by Trustee Garcia, seconded by Trustee Fernandez and carried unanimously to approve the California Dept. of Education Child Development Division Self Evaluation Report.

4. Approve the following Courses of Study.

- a. Agricultural Communications
- b. Public and Community Health
- c. ROP Corrections Academy

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to approve the Courses of Study listed above.

5. Approve the 2013-2014 PIVOT Learning Partners Contract.

Motion was made by Trustee Sassie, seconded by Trustee Garcia and carried unanimously to approve the 2013-2014 PIVOT Learning Partners Contract not to exceed \$70,000.00.

6. Motion to approve the purchase of property for the ROP Construction located on 285 "C" Street Brawley, CA for the amount of \$50,000.00.

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to approve the purchase of property for the ROP Construction Program located on 285 "C" Street in Brawley, CA for the amount of \$50,000.00.

7. Approve the district's participation in the CAMSA agreement for technology services.

Motion was made by Trustee Sassie, seconded by Trustee Fernandez and carried unanimously to approve the district's participation in the CAMSA agreement for technology services.

8. Ratify the MOU with Imperial County Office of Education Interagency Agreement.

Motion was made by Trustee Garcia, seconded by Trustee Sassie and carried unanimously to ratify the MOU with Imperial County Office of Education Interagency Agreement.

9. Motion to approve the Valenzuela Williams Quarterly report.

Motion was made by Trustee Sassie, seconded by Trustee Fernandez and carried unanimously to approve the Valenzuela Williams Quarterly report.

10. Motion to approve the Variable Term Waiver application for the Certificate of Completion of Staff Development authorization for the 2013-2014 school year for Mr. Jack Greer.

Motion was made by Trustee Garcia, seconded by Trustee Sassie and carried unanimously to approve the variable term waiver application for the Certificate of Completion of Staff Development authorization for the 2013-2014 school year for Jack Greer.

**FUTURE AGENDA ITEMS:**

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Naming of Facilities – BP 7310
2. Baseball Field
3. Designating a facility/location to honor BUHSD Veterans
4. District relocation
5. Student Achievement Data
6. College admissions process

**CLOSED SESSION**

1. Conference with Labor Negotiator (Pursuant to Provisions of Government Code Section 54957.6):  
Agency Designated Representative: Dr. Hasmik Danielian
  - a. Employee Organizations: I. BUHSTA
2. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code § 54957.
3. Personnel matters relating to the appointment, employment, evaluation or performance of public employee pursuant to Government Code §54957.
  - a. Superintendent Evaluation

**K. RETURN TO OPEN SESSION:** Report of action(s) taken during Closed Session.

1. No action taken

**L. ADJOURNMENT**

Motion was made by Trustee Fernandez, seconded by Trustee Sassie and carried unanimously to adjourn meeting at 7:15pm.

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Helen Noriega, President

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Rusty Garcia, Clerk

Brawley Union High School District Board of Education Minutes – Board Meeting held on July 10 at BUHSD Board Room at 6:00p.m.