

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 N. Imperial Avenue
Brawley, CA 92227

A G E N D A **Board Meeting** **Wednesday July 11, 2012** **BUHSD Board Room** **Regular Board Meeting 6:00PM**

A. OPENING

1. Call to Order and Roll Call
2. Certification of Compliance

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted 72 hours prior to this meeting.

3. Pledge of Allegiance
4. Adoption of the Agenda

B. ACKNOWLEDGEMENTS & RECOGNITIONS

1. **Simon Canalez and Project SOL**

C. BOARD COMMENTS

D. PUBLIC COMMUNICATIONS

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Speakers are requested to state their name and address prior to speaking to the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

E. REPORTS & PRESENTATIONS

1. Superintendent's Report
 - a. New Teacher evaluation instruments
 - b. Update on the Animal Farm progress – Michelle Taylor

G. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action/Discussion.

1. **Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting: June 20, 2012
- 2. **Personnel Consent Items**
 - a. Approve to hire a full-time English Teacher
- 3. **Business and Finance Consent Items**
 - a. Approve payments of Commercial Warrants
 - b. Approve the MOU between BUHSD and the Imperial County Office of Education regarding Payroll Auditing Services for the 2012-2013 school year.
 - c. Approve the MOU between BUHSD and the Imperial County Office of Education regarding the Imperial County Schools Information Services System for the 2012-2013 school year.
- 4. **Educational Consent Items**
 - a. Approve trip travel request for Michelle Taylor to attend the Fall Regional CATA In-Service at San Diego from September 28th through the 29th, 2012. To be paid out of the Ag Incentive Grant.
 - b. Approve trip travel request for Corey Caston to attend the Personnel Institute at Costa Mesa from September 19th through 21st, 2012. To be paid out of the general fund.
 - c. Approve trip travel request for Michelle Taylor to attend the Imp. Sec. Planning meeting, Sec. Officer Elections & CATA meeting at Yuma, Arizona on May 18, 2013. To be paid out of the Agriculture budget.
 - d. Approve trip travel request for Jennifer Layaye to attend the 2012-2013 Budget workshop at Long Beach, CA on July 24, 2012. To be paid out of the general fund.
 - e. Approve trip travel request for Michelle Taylor to attend the Steer Grooming Clinic at Elk City, OK from July 13th through July 15th, 2012. To be paid out of the Ag Incentive Grant.
 - f. Ratify trip travel request for Simon Canalez to attend the HOSA National Conference at Orlando, Florida from June 19th through the 25th, 2012. No charge to the district.

H. ACTION/DISCUSSION

- 1. Motion to adopt Resolution #12-13-01 to enter into transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2012-2013.

Superintendent requests the adoption of resolution #12-13-01 providing yearly approval required to provide child care and development services in the BUHSD and authorize the BUHSD Superintendent to sign contract documents.
- 2. Motion to approve the 2012-2013 Application for Funding, Consolidated Application.

Superintendent requests the approval of the 2012-2013 Application for Funding, Consolidated Application.
- 3. Motion to approve changes to the 2012-2013 Student Discipline Procedures.

Superintendent requests the approval of changes to the 2012-2013 Student Discipline Procedures.

4. Motion to approve the reduction of two (2) classified cafeteria employee work hours.

Superintendent requests approval to reduce a cafeteria employee's work day from six (6) hours to four (4) hours and another cafeteria employee's work day from two (2) hours to one (1) hour

5. Motion to approve a date for a joint feeder district meeting.

The Superintendent recommends approving a date for the joint feeder district meeting.

Board Meetings Scheduled: August 15th, September 12th and October 10th.
Possible Dates: August 22nd or 29th, September 26th or 27th and October 24th or 25th.

6. Motion to approve the contract for the most responsive Request for Proposal for the network consultant services for 2012-2013.

The Superintendent recommends the acceptance of the contract for the most responsive RFP for computer network consultant.

I. FUTURE AGENDA ITEMS:

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

- a. Baseball Field

J. CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of employees pursuant to Government Code § 54957.
2. Public Employee Performance/Evaluation (Pursuant to Provisions of Government Code Section 54957).
 - a. Superintendent's Evaluation & Contract
3. Pupil discipline and expulsion matters pursuant to Education Code §48918(c).
Student Discipline/Expulsion Case No 15290

K. RETURN TO OPEN SESSION

1. Report of action(s) taken during Closed Session.

L. ADJOURNMENT

In accordance with the Americans with Disability Act (ADA), the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board meeting and/or access the information herein. Please contact Brawley Union High School District Superintendent's Office to request such accommodations. In accordance with the Brown Act revisions, public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District Administrative offices during regular business hours (7:30a.m. to 4:30p.m.).

BRAWLEY UNION HIGH SCHOOL DISTRICT
480 North Imperial Avenue
Brawley, California 92227

BOARD OF EDUCATION MEETING
ADOPTED MINUTES
REGULAR BOARD MEETING, JULY 11, 2012

CALL TO ORDER AND ROLL CALL

1. The regular meeting of the Brawley Union High School District Board of Education was called to order by President Ralph Fernandez at 6:00p.m. Wednesday, July 11, 2012 with the following members present for roll call: Trustee Noriega, Trustee Sassie, Trustee Fernandez, and Trustee Garcia.

Excused: Trustee Dial

Administration: Dr. Danielian, Simon Canalez, Frances Terrazas, Corey Caston and Jennifer Layaye.

2. CERTIFICATE OF COMPLIANCE
President Fernandez read the following statement: “To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted 72 hours prior to this meeting.”
3. PLEDGE OF ALLEGIANCE
Teacher Andy Burnett led the Pledge of Allegiance.
4. ADOPTION OF THE AGENDA
The agenda was adopted as presented.

ACKNOWLEDGEMENTS & RECOGNITIONS

1. Project SOL – Simon Canalez

BOARD COMMENTS

Trustee Noriega congratulated Bryan Wood for being selected to participate in the HOBY National competition.

Trustee Garcia apologized for not attending the summer graduation.

Trustee Sassie congratulated the following:

- Mr. Flores for taking the extra steps by driving student Mariana Claustro to obtain a \$23,000.00 scholarship at San Diego Christian College
- HOSA representatives for their hard work in the national competition
- Mrs. Trevino in getting the Transition English 2 approved as A-G credit
- Mr. Alvarez for being honored by Project SOL
- Mr. Canalez for his leadership in the Project SOL and BUHS Administration
- Summer graduates

Trustee Sassie also thanked the following:

- Cass Martinez-Proo for assisting during Chris Velasco's absence in the Superintendent's Office.
- Jennifer Layaye and Dr. Danielian for finding funds for the Graphic Arts Program
- Dr. Danielian for acknowledging the employees of the month
- Staff and Dr. Danielian that organized the farewell luncheon for Angie Valtierra
- Guillermo Mendieta for Summer Math trainings

President Fernandez reported that he was happy to have represented the Board of Trustees during the summer graduation ceremony.

PUBLIC COMMUNICATIONS:

Mr. Andy Burnett addressed the Board on behalf of Mr. Phil Grant, a former Teacher/Coach, requesting that the Old Gym be named after the late Capt. Scott Pace.

Michelle Taylor reported that JC Cruz, was selected as the valley-wide Vice-President of FFA. She also reported that she applied for a \$10,000.00 grant that would be finalized at the end of August. Mrs. Taylor reported on the results of the teacher surveys regarding the potential move of the animal farm on campus.

REPORTS

Superintendent's report included the following presentation:

- a. Dr. Danielian presented the new evaluation instrument for teachers; which includes a plan for professional growth and outcomes for student learning. She stated that all evaluations must include commendations, and recommendations for improvement.

Dr. Danielian has worked with a steering committee made of teachers and administrators and has received their approval to roll out the new evaluation tool in August. She also stated that the teacher evaluations must be meaningful and should assist the teachers with the next step.

Dr. Danielian is confident that this new evaluation tool will result in further improvements in practice.

CONSENT CALENDAR

1. Minutes
 - a. Regular Board Meeting: June 20, 2012
2. Personnel Consent Items
 - a. Approve to hire Sandra Ross as a full-time English Teacher
3. Business and Finance Consent Items
 - a. Approve payments of Commercial Warrants
 - b. Approve the MOU between BUHSD and the Imperial County Office of Education regarding Payroll Auditing Services for the 2012-2013 school year.
 - c. Approve the MOU between BUHSD and the Imperial County Office of Education regarding the Imperial County Schools Information Services System for the 2012-2013 school year.
4. Educational Consent Items
 - a. Approve trip travel request for Michelle Taylor to attend the Fall Regional CATA In-Service at San Diego from September 28th through the 29th, 2012. To be paid out of the Ag Incentive Grant.
 - b. Approve trip travel request for Corey Caston to attend the Personnel Institute in Costa Mesa from September 19th through 21st, 2012. To be paid out of the general fund.
 - c. Approve trip travel request for Michelle Taylor to attend the Imp. Sec. Planning meeting, Sec. Officer Elections & CATA meeting at Yuma, Arizona on May 18, 2013. To be paid out of the Agriculture budget.
 - d. Approve trip travel request for Jennifer Layaye to attend the 2012-2013 Budget workshop at Long Beach, CA on July 24, 2012. To be paid out of the general fund.
 - e. Approve trip travel request for Michelle Taylor to attend the Steer Grooming Clinic at Elk City, OK from July 13th through July 15th, 2012. To be paid out of the Ag Incentive Grant.
 - f. Ratify trip travel request for Simon Canalez to attend the HOSA National Conference at Orlando, Florida from June 19th through the 25th, 2012. No charge to the district.

Motion was made by Trustee Garcia, seconded by Trustee Sassie and carried unanimously to approve the Consent Calendar.

ACTION/REPORTS

1. Motion to adopt Resolution #12-13-01 to enter into transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2012-2013.

Motion was made by Trustee Garcia, seconded by Trustee Noriega and carried unanimously by the following vote to adopt Resolution 12-13-01 to enter into transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for the Fiscal Year 2012-2013.

*Ayes: President Fernandez, Trustee Noriega, Trustee Garcia, Trustee Sassie
Nays: None Absent: Trustee Dial*

2. Motion to approve the 2012-2013 Application for Funding, Consolidated Application.

Motion was made by Trustee Noriega, seconded by Trustee Sassie and carried unanimously to approve the 2012-2013 Application for Funding, Consolidated Application.

3. Motion to approve changes to the 2012-2013 Student Discipline Procedures.

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to approve the changes to the 2012-2013 Student Discipline Procedures.

4. Motion to approve the reduction of two (2) classified cafeteria employee work hours.

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to approve the reduction of two (2) classified cafeteria employee work hours.

5. Motion to approve a date for a joint feeder district meeting.

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to approve the October 24th, 2012 at 6:00 p.m. joint feeder district meeting.

6. Motion to approve the contract from Imperial Business Systems LLC for the most responsive Request for Proposal for the network consultant services for 2012-2013 school year.

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to approve the bid from Imperial Business Systems LLC to provide network consultant services for the 2012-2013 school year.

I. FUTURE AGENDA ITEMS:

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Baseball Field
2. Revisit the Valedictorian/Salutatorian Board Policy #5128
3. Review the Renaming of Facilities Policy

J. CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of employees pursuant to Government Code § 54957.
2. Public Employee Performance/Evaluation (Pursuant to Provisions of Government Code Section 54957).
 - a. District Superintendent Evaluation
3. Pupil discipline and expulsion matters pursuant to Education Code §48918(c). Student Discipline/Expulsion Case No 15290.

K. RETURN TO OPEN SESSION: Report of action(s) taken during Closed Session.

1. Motion to accept or deny the Pupil discipline and expulsion matters pursuant to Education Code §48918(c). Student Discipline/Expulsion Case No 15290.

Motion was made by Trustee Noriega, seconded by Trustee Sassie and carried unanimously to accept the Pupil discipline and expulsion matters pursuant to Education Code §48918(c). Student Discipline/Expulsion Case No 15290.

L. ADJOURNMENT

Motion was made by Trustee Noriega, seconded by Trustee Sassie and carried unanimously to adjourn meeting at 8:45pm.

Ralph Fernandez, President

Carol Sassie, Clerk

Recorded by: Christina Velasco, Administrative Assistant

Approved by the Board on: August 15th, 2012

