

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 N. Imperial Avenue

Brawley, CA 92227

A G E N D A

Board Meeting

Wednesday June 19, 2013

Closed Session: 5:00PM – Board Room

Regular Board Meeting 6:00PM – BUHS Library

Amended: June 17, 2013

A. OPENING

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Adoption of the Agenda

5:00 - CLOSED SESSION in the Board Room

PUBLIC COMMENTS REGARDING CLOSED SESSION

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

1. Student Discipline appeal (Pursuant to Provisions of Education Code Section 48918(b)).
Student Discipline/Expulsion appeal No. 014817
2. Public Employee Performance/Evaluation (Pursuant to Provisions of Government Code Section 54957).
 - a. Title: Superintendent

RETURN TO OPEN SESSION

B. ACKNOWLEDGEMENTS & RECOGNITIONS

1. May Employees of the Month – Word of the month: Courtesy
Certificated: Gracie Tomboc
Classified: Raquel Tapia
2. 51st District Congressional Arts Competition Recognition: Mr. Raymond Lopez, Octavio Meza, Alexander Arias and Daniel Valdez
3. U.S. Senate Page – Brooks Hamby
4. Perfect Attendance Award – Ernest Proo Jr.
5. Honoring retirees: Dr. Standlee Spencer, Michael Romero, Keith Smith and Adam Guerrero

C. REPORTS & PRESENTATIONS

1. Superintendent's Report
 - a. Journalism – Jason Contreras
 - b. Food Services
 - c. ADA/Enrollment comparisons
 - d. Changes to parent/student handbook – July
 - e. Possible purchase of one or more properties for the District's R.O.P. Program

D. BOARD COMMENTS

E. PUBLIC COMMUNICATIONS

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Speakers are requested to fill-out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

F. PUBLIC HEARINGS: Any member of the audience may choose to comment on the proposed

1. Pursuant to Government Code Section 35479(a): Any member of the audience may choose to comment on Brawley Union High School District's Initial Proposal to Brawley Union High School Teachers' Association for the 2013-2014 School Year:
 - Article XI Class Size
 - Article XVI Professional Development and Educational Improvement

COMMENTS:
CLOSE HEARING

G. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action/Discussion.

1. Minutes

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting: May 8, 2013

2. Personnel Consent Items

- a. Accept the retirement request from Dr. Standlee Spencer effective June 15, 2013
- b. Accept retirement request from Keith Smith, P.E. Teacher effective June 15, 2013
- c. Accept the retirement request from Adam Guerrero, Adult Education effective June 15, 2013
- d. Hire Tamara Garcia as Varsity Cheer Coach
- e. Hire Breanna Ruelas as Part-Time ASB Office Clerk
- f. Hire Danielle Seeger as full-time English Teacher
- g. Hire Giovanna Mayo-Wells as full-time Special Education Teacher
- h. Hire Marris Luquin as a Full-Time Psychologist
- i. Approve the Child Development Permit Teacher job description.

3. Business and Finance Consent Items

- a. Approve payments of Commercial Warrants
- b. Approve the 2013-2014 Agricultural Career Technical Education Incentive Grant Application for Funding
- c. Approve the trip request for Jennifer Layaye to attend the School Finance & Management Meeting July 17th, 2013 to be paid from the General Fund
- d. Approve the trip request for Board Members and Superintendent to attend the CSBA Annual Conference in San Diego, December 3-7, 2013 to be paid from the General Fund

4. Educational Consent Items

- a. Approve the trip request for Ines Estrada and HOSA student members to attend the HOSA National Competition in Tennessee on June 25-30, 2013 to be paid from HOSA fundraising account
- b. Ratify the trip request for Simon Canalez and Frank Felix to attend the Project SOL 2.0 Articulation Meeting May 20-23, 2013 at no expense to the district
- c. Approve the trip request for Michelle Taylor to attend the Massey Show Lamb Camp in Farmington, NM July 6-11, 2013 funded by Agriculture Program
- d. Approve the trip request for Simon Canales, Inez Estrada, Susan Villon, Danny Tomboc and Sherrie Newell to attend the Health Capacity Institute Training on June 25-27, 2013 in Anaheim, CA., funded by the I.V.R.O.P. Health Grant

H. ACTION/DISCUSSION

1. Board Policy 7310: Naming of Facilities.

Community members are requesting action on naming of the old gym floor in honor of Capt. Scott Pace, alumni of BUHS.

2. Motion to approve the Consolidated Application for the 2013-2014 School Year.

Supt. requests the approval of the Con Ap. For the 2013-2014 school year which includes DELAC review.

3. Motion to Ratify the MOU between BUHSD and the City of Brawley to provide a School Resource Officer from October 1, 2013 to June 15, 2018.

Supt. requests to ratify the MOU with the City of Brawley to provide an SRO from October 2013-June 2018.

4. Motion to approve Resolution No. 12-13-25 Ordering Election, requesting County Elections, to conduct the election, requesting consolidation of the election and specifications of the election order.

Supt. requests the approval of resolution No. 12-13-25 that requests the County Elections Office to place the election of BUHSD board members on the 2013 November Ballot.

5. Motion to ratify the Agreement between Brawley Union High School District and BUHSD CSEA with the following correction to the BUHSD's initial proposal to CSEA to read 2012-2013 school year instead of 2011-2012.

Supt. requests to ratify the 2012-2013 agreement between BUHSD and BUHSD CSEA.

6. Motion to approve the 2012-2013 Estimated Actuals.

Supt. requests the approval of the 2012-2013 Estimated Actuals.

7. Motion to approve the 2013-2014 Budget.
Supt. requests the approval of the 2013-2014 Budget.
8. Motion to approve Resolution No. 13-14-02 regarding the Education Protection Account.
Supt. requests the approval of Resolution regarding Proposition 30 Education Protection Account for the 13-14 school year.
9. Motion to approve Resolution No. 13-14-03 Authorizing Interfund borrowing between funds in accordance with Education Code 42603.
Supt. requests the approval of the Resolution authorizing interfund borrowing between funds for the 2013-2014 school year.
10. Motion to approve revision to the 2013-2014 District Calendar.
Supt. requests the approval of revision to the 2013-14 District Calendar as follows: February 28 to be a voluntary staff development day instead of March 7.
11. Motion to approve the network consultant services contract for the 2013-2014 school year with Imperial Business Systems, L.L.C.
Supt. requests the approval of the network consultant contract with Imperial Business Systems for the 2013-14 school year. Contract not to exceed \$35,000.00.
12. Motion to approve the BUHSD notification services contract with EduLink Systems.
Supt. requests the approval of a three year contract with EduLink Systems to provide parent/community/staff notification services. Yearly costs of Edulink System will be \$1 per student.
13. Motion to approve the Valenzuela/Williams 4th quarterly report.
Supt. requests the approval of the 4th Quarterly Report on the Valenzuela/Williams complaint which did not include any findings.
14. Motion to approve the MOU between Brawley Union High School District and Imperial County Sheriff's Office and Imperial County Regional Occupational Program.
Supt. requests the approval of the MOU with Imperial County Sheriff's Office and IVROP in order to offer an ROP Certified Adults Corrections Core Training Course during the 2013-2014 school year.

15. Motion to approve the 2013-2014 Sodexo America, LLC Agreement.
Supt. requests the approval of the 2013-2014 agreement with Sodexo America, LLC to provide food consulting services.

16. Motion to approve a course in Journalism developed in partnership with Imperial Valley Press.
Supt. requests the approval of course in Journalism to be offered in the 2013-2014 school year.

17. Motion to reject the claim for the auto accident of April 4, 2013 in the matter of William Lenz vs. Brawley Union High School District.
Supt. requests the rejection of the claim from Mr. William Lenz where he alleged an injury during a minor parking lot accident.

18. Discussion: Board Policy 5128 on Valedictorian/Salutatorian/Top Twenty.
Staff will address the existing Board Policy and will provide other options for Board's consideration.

I. FUTURE AGENDA ITEMS

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

- 1.

J. PUBLIC COMMENTS REGARDING CLOSED SESSION

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

K. CLOSED SESSION

1. Student Discipline (Pursuant to Provisions of Education Code Section 48918(b)). Student Discipline/Expulsion Case No 14924, 15935, 15334, 14697 and 14817.

2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)
Properties:
 - 1) 285 C Street, Brawley, CA, an approximately 50' by 150' lot currently zoned R-3;
 - 2) 635 Bina Street, Brawley, CA, an approximately 50' by 150' residential lot; and
 - 3) 464 Magnolia Street, Brawley, CA, a small residential lot,
 collectively, (the "Properties").

Negotiating Parties: Brawley Union High School District, real property negotiators Dr. Hasmik Danielian, Superintendent, and Randy Smith (Proposed Buyer), and the owners of the Properties Leslie Torbett, Jerry Gauna and Cynthia Walker Vandiver (Proposed Sellers).

Under Negotiation: Instruction to real property negotiators will concern price and terms of payment issues associated with possible acquisition of one or more of the identified Properties.

3. Conference with Labor Negotiator (Pursuant to Provisions of Government Code Section 54957.6):

Agency Designated Representative: Dr. Hasmik Danielian and Jennifer Layaye

- a. Employee Organizations: I. BUHSD CSEA.
II. BUHSTA

4. Anticipated Litigation pursuant to Government Code section 54956.9(b), for one case, involving claimant Ms. Rubenstein.

5. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code § 54957.

L. RETURN TO OPEN SESSION

1.

M. ADJOURNMENT

In accordance with the Americans with Disability Act (ADA), the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board meeting and/or access the information herein. Please contact Brawley Union High School District Superintendent's Office to request such accommodations. In accordance with the Brown Act revisions, public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District Administrative offices during regular business hours (7:30a.m. to 4:30p.m.).

BRAWLEY UNION HIGH SCHOOL DISTRICT
480 North Imperial Avenue
Brawley, California 92227

BOARD OF EDUCATION MEETING
ADOPTED MINUTES
REGULAR BOARD MEETING, June 19, 2013

CALL TO ORDER AND ROLL CALL

1. The regular meeting of the Brawley Union High School District Board of Education was called to order by President Helen Noriega at 5:00 p.m. Wednesday, June 19, 2013 with the following members present for roll call: Trustee Fernandez, Trustee Noriega, Trustee Dial, Trustee Sassie, and Trustee Garcia.
2. **PLEDGE OF ALLEGIANCE**
Mr. Quarcelino led the Pledge of Allegiance.
3. **ADOPTION OF THE AGENDA**
Agenda was adopted as presented.

5:00 - CLOSED SESSION in the Board Room

PUBLIC COMMENTS REGARDING CLOSED SESSION

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1. Student Discipline appeal (Pursuant to Provisions of Education Code Section 48918(b)). Student Discipline/Expulsion appeal No. 014817
2. Public Employee Performance/Evaluation (Pursuant to Provisions of Government Code Section 54957).
 - a. Title: Superintendent

RETURN TO OPEN SESSION

No action was taken.

ACKNOWLEDGEMENTS & RECOGNITIONS

1. May Employees of the Month – Word of the month: Courtesy
Certificated: Gracie Tomboc
Classified: Raquel Tapia
2. 51st District Congressional Arts Competition Recognition: Mr. Raymond Lopez, Octavio Meza, Alexander Arias and Daniel Valdez

3. U.S. Senate Page – Brooks Hamby
4. Perfect Attendance Award – Ernest Proo Jr.
5. Honoring retirees: Dr. Standlee Spencer, Michael Romero, Keith Smith and Adam Guerrero

Dr. Spencer expressed his gratitude and stated that he has spent his career's most memorable years working at BUHS.

REPORTS & PRESENTATIONS

Superintendent's report included the following:

- a. Journalism – Jason Contreras reported on the new I.V. High Journalism Course that will be offered in the 2013-2014 school year. This course was developed in partnership with the Imperial Valley Press and students' work will be accessible on-line throughout the Imperial County.
- b. Food Services – Allyson Nilson shared that due to the second chance breakfast, BUHS served more reimbursable breakfast meals this school year than it did in the past two years combined. She also reported on the CDE Validation Audit which was passed with a perfect score.
- c. ADA/Enrollment Comparisons – Tony Munguia presented a report on the Average Daily Attendance. District attendance rate in 2012-2013 was 93.46% in comparison to 2011-2012, which was 94.58%. This decline was due to the earthquake on the first day of school and 2 threats on the website that kept the students home. Mr. Munguia also reported on the new student intervention programs that will be implemented next year. He added that educating the parents on the importance of attendance and providing incentives to improve student attendance are key elements in increasing ADA.
- d. Changes to parent/student handbook – Dr. Danielian will share the changes to the student/parent handbook at the July Board Meeting.
- e. Possible purchase of one or more properties for the District's ROP Program – Randy Smith presented three potential properties for purchase for the ROP Construction Class.

BOARD COMMENTS

Trustee Dial commended the staff and students for all the accomplishments and thanked Dr. Danielian for her great leadership.

Trustee Fernandez congratulated the staff on a great graduation ceremony and was happy to see the BESD students promote on our football field. He also reported on the other ceremonies which took place and congratulated all the retirees.

Trustee Garcia stated that the graduation ceremony was very nice and thanked Ms. Hardy, Counseling Dept and Maintenance & Operations for dedicating numerous hours to ensure a smooth graduation ceremony.

Trustee Sassie reported attending the following events:

- Promotions for the 4 feeder schools
- The end of the year celebration/events
- Art show
- English Learners Graduation
- Community and staff volunteer appreciation breakfast
- Teacher of the Year event where Mrs. D'Ann Luckey was recognized
- FFA Banquet
- CIF games
- DVHS Graduation and Nursing Assistant Graduation

Trustee Sassie also congratulated and thanked the staff for going the extra mile for our students. She reported on the new Parent Connection initiative that is intended to increase better communication with parents.

Trustee Noriega reported attending 5 graduation ceremonies; she was very pleased with the decorations at all ceremonies. She also thanked the parents for their assistance.

PUBLIC COMMUNICATIONS

President Noriega read the District Civility Policy to every one in attendance.

Judy Grant reported that Amy Daily and Jason Contreras are doing an excellent job within our community. They are providing camps for young children as well as theatrical production. She invited every one to stop by and visit the summer programs at BUHS.

PUBLIC HEARINGS

Any member of the audience may choose to comment on the proposed

1. Pursuant to Government Code Section 35479(a): Any member of the audience may choose to comment on Brawley Union High School District's Initial Proposal to Brawley Union High School Teachers' Association for the 2013-2014 School Year:
 - Article XI Class Size
 - Article XVI Professional Development and Educational Improvement

No comments were made.

CLOSE HEARING:

Public Hearing was closed by President Noriega.

CONSENT CALENDAR

1. Minutes

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting: May 8, 2013

2. Personnel Consent Items

- a. Accept the retirement request from Dr. Standlee Spencer effective June 15, 2013
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- b. Ratify the trip request for Simon Canalez and Frank Felix to attend the Project SOL 2.0 Articulation Meeting May 20-23, 2013 at no expense to the district
- c. Approve the trip request for Michelle Taylor to attend the Massey Show Lamb Camp in Farmington, NM July 6-11, 2013 funded by Agriculture Program
- d. Approve the trip request for Simon Canales, Inez Estrada, Susan Villon, Danny Tomboc and Sherrie Newell to attend the Health Capacity Institute

Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried unanimously to approve the Consent Calendar.

ACTION/REPORTS

1. Board Policy 7310: Naming of Facilities.
The following community members addressed the Board on behalf of the Scott Pace Committee: Mr. Quarcelino, Mr. Grant, Brenda Lopez and Mrs. Emmanuelli.

Motion was made by Trustee Garcia to approve the request from the community members to name the old gym floor in honor of Capt. Scott Pace. Motion died for lack of a second.

Trustee Fernandez moved to amend the initial motion to name the gym floor in honor of Capt. Scott Pace and name the old gym the Veterans Gym in honor of BUHS Fallen Heroes. Motion died for lack of a second.

Trustee Garcia made his initial motion again to name the Old Gym Floor in honor of Capt. Scott Pace. Motion was seconded by Trustee Dial and carried unanimously.

2. Motion to approve the Consolidated Application for the 2013-2014 School Year.

Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried unanimously to approve the Consolidated Application for the 2013-2014 School Year.

3. Motion to Ratify the MOU between BUHSD and the City of Brawley to provide a School Resource Officer from October 1, 2013 to June 15, 2018.

Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried unanimously to ratify the MOU between BUHSD and the City of Brawley to provide a School Resource Officer from October 2013 thru June 15, 2018.

4. Motion to approve Resolution No. 12-13-25 Ordering Election, requesting County Elections, to conduct the election, requesting consolidation of the election and specifications of the election order.

Nays: None

Absent:

None

10. Motion to approve revision to the 2013-2014 District Calendar.

Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried unanimously to approve the revisions to the 2013-2014 District Calendar.

11. Motion to approve the network consultant services contract for the 2013-2014 school year with Imperial Business Systems, L.L.C.

Motion was made by Trustee Sassie, seconded by Trustee Garcia and carried unanimously to approve the network consultant services contract for the 2013-2014 School Year with Imperial Business Systems, L.L.C.

12. Motion to approve the BUHSD notification services contract with EduLink Systems.

Motion was made by Trustee Sassie, seconded by Trustee Dial and carried unanimously to approve the BUHSD notification services contract with EduLink Systems.

13. Motion to approve the Valenzuela/Williams 4th quarterly report.

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to approve the Valenzuela/Williams Quarterly report.

14. Motion to approve the MOU between Brawley Union High School District and Imperial County Sheriff's Office and Imperial County Regional Occupational Program.

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to approve the MOU between BUHSD and Imperial County sheriff's Office and Imperial County ROP.

15. Motion to approve the 2013-2014 Sodexo America, LLC Agreement.

Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried unanimously to approve the 2013-2014 Sodexo America, LLC Agreement.

16. Motion to approve a course in Journalism developed in partnership with Imperial Valley Press.

Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried unanimously to approve a course in Journalism developed in partnership with Imperial Valley Press.

17. Motion to reject the claim for the auto accident of April 4, 2013 in the matter of William Lenz vs. Brawley Union High School District.

Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried unanimously to reject the claim for the auto accident of April 4, 2013 in the matter of William Lenz vs. BUHSD.

18. Discussion: Board Policy 5128 on Valedictorian/Salutatorian/Top Twenty.

Mr. Jesse Sanchez presented three academic recognition options which included the following models:

- Traditional Model currently used at BUHS where we recognize the Valedictorian, Salutatorian and the top 20 with the highest GPA
- Non-Traditional Model
 - Valedictorian/Salutatorian determined by most rigorous schedule
 - Valedictorian/Salutatorian selected by a committee
 - Academic recognition determined after 8 semesters
- Latin Honors Model which includes three categories to determine final GPA
This model is currently used by Central Union High School District
 - Cum Laude- with honor
 - Magna Cum Laude – with great honor
 - Summa Cum Laude – with highest honor

Dr. Danielian stated that in the event the Board decides to change its current Board Policy on Valedictorian/Salutatorian/Top Twenty, she would strongly recommend that the new policy take effect only with the incoming 9th graders and not affect any of the current 10th - 12th grade students.

FUTURE AGENDA ITEMS:

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Naming of Facilities – BP 7310
2. Designating a facility/location to honor BUHS Veterans (BP 7310)
3. Student Achievement Data – gradebook
4. College admission process to include rank, GPA, and Valedictorian status

- Properties: 1) 285 C Street, Brawley, CA, an approximately 50' by 150' lot currently zoned R-3;
 2) 635 Bina Street, Brawley, CA, an approximately 50' by 150' residential lot; and
 3) 464 Magnolia Street, Brawley, CA, a small residential lot,
 collectively, (the "Properties").
- Negotiating Parties: Brawley Union High School District, real property negotiators Dr. Hasmik Danielian, Superintendent, and Randy Smith (Proposed Buyer), and the owners of the Properties Leslie Torbett, Jerry Gauna and Cynthia Walker Vandiver (Proposed Sellers).
- Under Negotiation: Instruction to real property negotiators will concern price and terms of payment issues associated with possible acquisition of one or more of the identified Properties.

The Board convened in closed session pursuant to Government Code Section 54956.8 and discussed with its real property negotiators proposed price and terms of payment issues associated with the proposed acquisition by the District Properties identified by District agenda. Direction was provided to the District's real property negotiators related to potential offers for the acquisition of the properties.

3. Public Employee Performance/Evaluation (Pursuant to Provisions of Government Code Section 54957).
 - a. Title: Superintendent

Superintendent's evaluation was completed and on behalf of the Board, President Noriega expressed great satisfaction with Dr. Danielian's performance.

L. ADJOURNMENT

Motion was made by Trustee Sassie, seconded by Trustee Dial and carried unanimously to adjourn meeting at 9:40pm.

Helen Noriega, President

Rusty Garcia, Clerk

Brawley Union High School District Board of Education Minutes – Board Meeting held on June 19, 2013 at BUHSD Board Room at 5:00p.m.