

BRAWLEY UNION HIGH SCHOOL DISTRICT
480 N. Imperial Avenue
Brawley, CA 92227

A G E N D A
Board Meeting
Wednesday March 6, 2013
BUHSD Board Room
Regular Board Meeting 6:00PM

A. OPENING

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Adoption of the Agenda

B. ACKNOWLEDGEMENTS & RECOGNITIONS

1. Elks Teens of the Month: February 2013
2. Westmorland Lions Club Student Speech Contest
Roxanna Olivos
3. Employees of the Month – February 2013
Cass Martinez – Proo
Simon Canalez
4. Mock Trial Team
5. Week of the School Administrator

C. REPORTS & PRESENTATIONS

1. BUHS – Jenny Preece/Bryan Wood, Student Board Representatives
2. DVHS – Jessica Penuelas, Student Board Representative
3. Superintendent's Report
 - a. Senior update
 - b. Safety Update – Desert Valley High School and Renaissance

D. PUBLIC COMMUNICATIONS

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Speakers are requested to state their name and address prior to speaking to the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

E. PUBLIC HEARINGS

None

F. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action/Discussion.

1. Minutes

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting: February 13, 2013
- b. Special Joint Board Meeting: February 6, 2013

2. Personnel Consent Items

- a. Approve the 2012-13 Coaching staff
- b. Approve the release and non-reelection of employee #161848 from Temporary Teaching position effective June 14, 2013.

3. Business and Finance Consent Items

- a. Approve payments of Commercial Warrants

4. Educational Consent Items

- a. Approve the trip request for Simon Canalez and Frank Felix to attend the Project SOL 2.0 to Guadalajara, Mexico from 3/17/13 through 3/20/13. Funded by Project SOL and no expense to the district.
- b. Approve student trip requests for Spring Sports.

G. ACTION/DISCUSSION

1. Motion to accept bids for the BUHSD E-Rate Year 16 Projects (2013-14).

Superintendent requests the approval of the bid submitted for the BUHSD e-rate year 16 projects (2013-14): Core and Edge switching, and Voice over IP.

2. Motion to approve the 2nd Interim Budget Report.

Superintendent requests the approval of the 2nd Interim Budget Report as presented by Jennifer Layaye.

3. Motion to approve the proposed District Calendar for 2013-2014 school year.

Superintendent requests the approval of the 2013-2014 proposed District Calendar.

4. Motion to approve the 2013-2014 Proposed Brawley Union High School District Board Meeting Calendar.

Superintendent requests the approval of the 2013-2014 Proposed BUHSD Board Meeting Calendar.

5. Motion to approve Resolution #12-13-15: Week of the School Administrator Resolution.

Superintendent requests the approval of Resolution #12-13-15 in recognizing the Week of the School Administrator.

6. Motion to approve the revised 2012-2013 LEA Plan.

Superintendent requests the approval of the recommended revisions by the DAIT Team to the 2012-2013 LEA Plan.

7. Motion to approve agreement between BUHSD and Consultant Cathleen McMullen to develop and coach on Human Resources System and Functions.

Superintendent recommends the approval of the consulting service agreement with Cathleen McMullen to develop and coach on Human Resources systems and functions.

H. FUTURE AGENDA ITEMS

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

- 1.

I. BOARD COMMENTS

J. PUBLIC COMMENTS REGARDING CLOSED SESSION

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to state their name and address prior to speaking to the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

K. CLOSED SESSION

1. Student Discipline (Pursuant to Provisions of Education Code Section 48918(b)). Student Discipline/Expulsion Case No. 15589 15250.
2. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code § 54957.
3. Conference with Labor Negotiator (Pursuant to Provisions of Government Code Section 54957.6):

Agency Designated Representative: Dr. Hasmik Danielian
Employee Organization: Brawley Union High School District CSEA.

4. Anticipated Litigation
 - a. Significant Exposure to litigation pursuant to Government Code section 54956.9(b) – one case

L. RETURN TO OPEN SESSION

- 1.

M. ADJOURNMENT

In accordance with the Americans with Disability Act (ADA), the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board meeting and/or access the information herein. Please contact Brawley Union High School District Superintendent's Office to request such accommodations. In accordance with the Brown Act revisions, public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District Administrative offices during regular business hours (7:30a.m. to 4:30p.m.).

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 North Imperial Avenue
Brawley, California 92227

BOARD OF EDUCATION MEETING **ADOPTED MINUTES** **REGULAR BOARD MEETING, MARCH 6, 2013**

CALL TO ORDER AND ROLL CALL

1. The regular meeting of the Brawley Union High School District Board of Education was called to order by President Helen Noriega at 6:00 p.m. Wednesday, March 6, 2013 with the following members present for roll call: Trustee Noriega, Trustee Sassie, Trustee Dial, and Trustee Garcia.

Absent: Trustee Fernandez

2. PLEDGE OF ALLEGIANCE
Simon Canalez led the Pledge of Allegiance.
3. ADOPTION OF THE AGENDA
The agenda was adopted as presented.

ACKNOWLEDGEMENTS & RECOGNITIONS

1. Elk Teens of the Month for February 2013:
Cody Franks
CJ Perez
2. Westmorland Lions Club student Speech Contest:
Roxanna Olivos
3. Mock Trial Team
4. Week of the School Administrator
President Noriega and Supt. Dr. Danielian presented the Administrators with a certificate in celebration of Week of the School Administrators.

REPORTS & PRESENTATIONS

Amanda Garcia, in the absence of BUHS Student Board Member Jenny Preece reported on the following:

- Staff Development Day
- Imperial Valley Fair Brawley FFA Competition

- CTE Competition
- Bilingual Civics Class recognition by the Judicial Council of California and California Department of Education with a Civic Learning Award of Distinction.
- State Wrestling Championship Competition
- CAHSEE and ASVAB testing

Jessica Penuelas, DVHS Student Board Member reported the following:

- Senior Portfolios
- The Aviation Science and Fine Arts displays at the IV Fair
- Science Rocketry Club
- Adult Education graduates

Superintendent's report included the following:

a. **Senior Update**

DVHS – Adriana Martinez reported on the 83 seniors currently enrolled at DVHS. She stated that out of the 83 students, 28 still need to pass one or both parts of the CAHSEE. Her report also included the interventions currently in place such as Credit Recovery Classes, CAHSEE intervention prep after school, counseling intervention meetings as well as the after school teacher assistance.

BUHS – Susan Villon reported that there are currently 361 seniors enrolled at BUHS. 13 out of 361 students need to still pass one or both parts of the CAHSEE. Interventions taking place include parent conferences for at-risk students, credit recovery classes in the mornings and after school, CAHSEE interventions during tutorial period as well as Saturday CAHSEE classes and ongoing counseling with student/parents in all areas of concern.

b. **Safety Update** – Desert Valley High School and Renaissance

Mr. Munguia reported on the safety measures that are taking place which include, but are not limited to supervising the front gate; focusing on the ingress and egress; holding Adult Education registration in the afternoons in order to minimize adult entrance on campus; reporting any suspicious activities and/or individuals; and repairing any non functional door knobs. He stated that Renaissance gates are locked. Infant Care Center gates must remain open, but are under supervision. Officer Valdez has been assigned to the local schools to assist in the refining of the comprehensive safety plan. Officer Valdez is also conducting lock down drills in the classrooms and is evaluating the existing procedures.

PUBLIC COMMUNICATIONS:

President Noriega addressed the members of the public with the new procedures in addressing the Board.

Mr. Bill DiAngelo BUHSTA President, presented the Board of Education with a letter to initiate negotiations. He stated that the current contract will expire on June 30, 2013.

CONSENT CALENDAR

- 1. Minutes**
 - a. Regular Board Meeting: February 13, 2013
 - b. Special Joint Board Meeting: February 6, 2013
- 2. Personnel Consent Items**
 - a. Approve the 2012-13 Coaching staff
 - b. Approve the release and non-reelection of employee #161848 from Temporary Teaching position effective June 14, 2013.
- 3. Business and Finance Consent Items**
 - a. Approve payments of Commercial Warrants
- 4. Educational Consent Items**
 - a. Approve the trip request for Simon Canalez and Frank Felix to attend the Project SOL 2.0 to Guadalajara, Mexico from 3/17/13 through 3/20/13. Fully funded by Project SOL.
 - b. Approve student trip requests for Spring Sports.

Motion was made by Trustee Dial, seconded by Trustee Sassie and carried unanimously to approve the Consent Calendar.

ACTION/REPORTS

1. Motion to accept bids for the BUHSD E-Rate Year 16 Projects (2013-14).

Mr. Munguia reported on the AMS.NET E-Rate proposal revision summary which included a savings of over \$10,000.00 from the original proposal due to discounts.

Motion was made by Trustee Garcia, seconded by Trustee Dial and carried unanimously to approve the BUHSD E-Rate Year 16 Projects (2013-14).

2. Motion to approve the 2nd Interim Budget Report.

Jennifer Layaye reported on the 2nd Interim Report which included revenues, expenditures, surplus spending and multi year projections.

Motion was made by Trustee Sassie, seconded by Trustee Garcia and carried unanimously to approve the 2nd Interim Budget Report as presented.

3. Motion to approve the proposed District Calendar for 2013-2014 school year.

Motion was made by Trustee Garcia, seconded by Trustee Dial and carried unanimously to approve the proposed District Calendar for 2013-2014 school year.

4. Motion to approve the 2013-2014 Proposed Brawley Union High School District Board Meeting Calendar.

Motion was made by Trustee Garcia, seconded by Trustee Dial and carried unanimously to approve the 2013-2014 Proposed Brawley Union High School District Board Meeting Calendar.

5. Motion to approve Resolution #12-13-15: Week of the School Administrator Resolution.

Motion was made by Trustee Garcia, seconded by Trustee Sassie and carried unanimously by the following vote to approve Resolution #12-13-15: Week of the School Administrator Resolution.

Ayes: Trustee Sassie, Trustee Sassie, Trustee Garcia and President Noriega

Nays: None

Absent: Trustee Fernandez

6. Motion to approve the revised 2012-2013 LEA Plan.

Jonine Trevino reported on the LEA Corrective Action Plan which is based on the DAIT high leverage action items as follows: Delineation of roles, responsibilities, priorities and organizational management; Instructional leadership, monitoring and improvement; 21st Century Skills and Strategies; and Support for underperforming students.

Motion was made by Trustee Dial, seconded by Trustee Garcia and carried unanimously to approve the revised 2012-2013 LEA Plan.

7. Motion to approve agreement between BUHSD and Consultant Cathleen McMullen to develop and coach on Human Resources System and Functions.

Motion was made by Trustee Dial, seconded by Trustee Garcia and carried unanimously to approve agreement between BUHSD and Consultant Cathleen

McMullen to develop and coach on Human Resources System and Functions not to exceed \$2,000.00

FUTURE AGENDA ITEMS:

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Staff/Volunteer Recognitions
2. BUHS vs. DVHS Senior Portfolio
3. Department Budgets

BOARD COMMENTS

Trustee Garcia commended all the staff & county volunteers as well as parents and community members. He requested that these individuals be recognized during a board meeting for all their time and donations to the district. He congratulated his daughter, Amada Garcia on the Track and Field competition. He thanked the IID for providing its services to the baseball field, and stated that the baseball field looks great thanks to the hard work of numerous individuals involved with maintaining the field.

Trustee Sassie congratulated and reported on the following:

- Students and staff performance during the Black History Month Assembly
- A positive Teen/Parent forum on healthy life styles
- The Magnolia School tour with Dr. Danielian
- Congratulated the Mock Trial, FFA as well as the employee recognitions
- Received many compliments on the dress attire of the baseball players.

Trustee Dial commended the Board Members for being proactive with the self evaluation training and for revising the Board agenda format. She would like to recognize teachers who volunteered their time such as the Literacy Team at a future meeting.

President Noriega thanked Trustee Garcia for his dedication and donations to the district and agreed that volunteers should be recognized. President Noriega thanked the IV Press as well as The Desert Review for covering events in our district and the community of Brawley.

CLOSED SESSION

1. Student Discipline (Pursuant to Provisions of Education Code Section 48918(b)). Student Discipline/Expulsion Case No. 15589 and 15250.

2. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of employees pursuant to Government Code § 54957.
3. Conference with Labor Negotiator (Pursuant to Provisions of Government Code Section 54957.6):
Agency Designated Representative: Dr. Hasmik Danielian
Employee Organization: Brawley Union High School District CSEA.
4. Anticipated Litigation
 - a. Significant Exposure to litigation pursuant to Government Code section 54956.9(b) – one case

K. RETURN TO OPEN SESSION: Report of action(s) taken during Closed Session.

1. Motion to accept or deny the Pupil discipline and expulsion matters pursuant to Education Code §48918(c). Students Discipline/Expulsion Case No 15589 and 15250.

Motion was made by Trustee Garcia, seconded by Trustee Dial and carried unanimously to accept the Pupil discipline and expulsion matters pursuant to Education Code §48918(c). Students Discipline/Expulsion Case No 15589 and 15250.

2. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of employees pursuant to Government Code § 54957.

- a. Motion was made by Trustee Garcia, seconded by Trustee Dial and carried unanimously by the following vote to appoint and hire Mayra Franco as the Bookkeeper II Payroll & Benefits Clerk as a full time position.

Ayes: Trustee Sassie, Trustee Dial, Trustee Garcia and President Noriega

Nays: None

Absent: Trustee Fernandez

- b. Motion was made by Trustee Sassie, seconded by Trustee Dial and carried by the following vote to approve Resolution #12-13-14 regarding the Non-

Re-election of Employment of Probationary Certificated Employee #164338.

Ayes: Trustee Sassie, Trustee Dial, Trustee Garcia and President Noriega

Nays: None

Absent: Trustee Fernandez

- c. Motion was made by Trustee Sassie, seconded by Trustee Garcia and carried by the following vote to approve Resolution #12-13-16 Regarding Release of Certificated Administrative Employee - Director of Special Education #143084 Pursuant to Education Code Section 44951.

Ayes: Trustee Sassie, Trustee Dial, Trustee Garcia and President Noriega

Nays: None

Absent: Trustee Fernandez

L. ADJOURNMENT

Motion was made by Trustee Dial, seconded by Trustee Sassie and carried unanimously to adjourn meeting at 8:50pm.

Helen Noriega, President

Rusty Garcia, Clerk

Brawley Union High School District Board of Education Minutes – Board Meeting held on March 6, 2013 at BUHSD Board Room at 6:00p.m.