

BRAWLEY UNION HIGH SCHOOL DISTRICT
480 N. Imperial Avenue
Brawley, CA 92227

A G E N D A
Board Meeting
Wednesday October 8, 2014
Open Session 6:00PM – Board Room

District Priorities

- **High Quality Teaching, Learning, and Leadership**
- **Student Connectedness, and Best Practices in Interventions**
- **Data-Driven Collaboration and Decision Making**

A. OPENING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda Order

B. REPORTS, PRESENTATIONS & RECOGNITIONS

1. Employees of the Month/Word of the Month: Courtesy & Respect
Janina Flores & Dina Self
2. Elks Students of the Month:
September: Hannah Rodriguez & Hunter Singh
3. Curriculum, Instruction and Assessment:
 - a. Analysis of student achievement data on Advanced Placement exams and next steps
 - b. Course offerings at BUHSD
4. Other Presentations
 - a. Data analysis on tardies, truancies, and excused absences
 - b. Armory property update
 - c. Increasing Parent Engagement – Rita Zuno
5. Bridget Kelley/Cannon Walker – BUHS Student Board Representatives
6. Jason Yanez - DVHS Student Board Representative
7. Superintendent's Report

C. BOARD COMMENTS

D. PUBLIC COMMUNICATIONS

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Speakers are requested to fill-out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

E. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action/Discussion.

1. Minutes

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. September 10, 2014 Board Meeting
- b. September 29, 2014 Special Board Meeting

2. Personnel Consent Items

- a. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted
- b. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted
- c. Approve the 2014-2015 Athletic Coaches
- d. Approve the following job descriptions:
 - Licensed Vocational Nurse (LVN)
 - Parent Project Facilitator
 - Activities/Athletics Office Clerk
 - Accounts Payable Clerk
- e. Approve 2014-2015 SARB Committee Membership
- f. Approve the 2014-2015 Club Advisors

3. Business and Finance Consent Items

- a. Approve commercial warrants
- b. Accept a \$500.00 donation from IVROP to Mock Trial

4. Educational Consent Items

- a. Approve trip requests for Michelle Taylor to attend the following and to be paid from General Fund.
 - December 12, 2014 Pick-up feeder calves – Bakersfield, CA
 - December 27, 28, 29, 2014 National Livestock – Phoenix, AZ
- b. Approve trip request for Tony Munguia to attend the Innovative Technology Academy in San Diego, January 17, March 7 and May 8, 2015. To be paid from the General Fund.
- c. Approve trip request for Kevin Schafer to attend the National Science Teaching Association Conference December 4, 5 and 6, 2014 in Long Beach, CA. To be paid from the General Fund.
- d. Approve Simon Canalez, Susan Villon and Frank Felix to attend the College Board Forum 2014 in Las Vegas, NV, October 26 through 29th, 2014. To be paid from General Fund.
- e. Approve Ines Estrada, Sherrie Newell, Ruben Felix, Susan Villon and students to attend the Men in Healthcare training October 3, 2014 in San Diego, CA. Funded by ROP/PACH Grant.
- f. Approve trip request for Tony Munguia, Jesse Sanchez and Bonnie Munguia to attend ACSA's 2015 Every Child Counts Symposium January 14, 15 and 16, 2015 in Monterey CA. To be paid from General Fund.

- g. Approve the trip request for Ines Estrada and HOSA student to attend the HOSA Regional Conference in Palm Springs October 25, 2014. Funded by ROP/PACH Grant.

F. OPEN PUBLIC HEARING RE: Resolution No. 14-15-09 Regarding Sufficiency or Insufficiency of Instructional Materials:

Comments:
Close Hearing

G. ACTION ITEMS

1. Superintendent recommends approval of the CSBA Policy Updates for the following: 0200, 3260, 3280, 3460, 3513.3, 4112.9, 4117.14, 4117.7, 5131.62, 5144, 5144.1, 5145.6, 6141.5, 6142.92, 6151, 6162.5, 6162.54, 6163.1, 6184, and 9324 (final reading).
2. Superintendent recommends the approval of Resolution #14-15-09: Regarding the Sufficiency of Instructional Materials.
3. Superintendent recommends the approval of the Quarterly Valenzuela/Williams Complaint Report with no findings.
4. Superintendent recommends approval of Resolution #14-15-10 to enter into transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2014-2015.
5. Superintendent recommends approval of the Amendment to the Employment Agreement between Brawley Union High School District and Superintendent Hasmik J. Danielian, Ed.D.
6. Superintendent recommends approval of the MOU between Brawley Union High School District and Imperial County Office of Education Student Services to provide (LVN) Licensed Vocational Nursing services.

H. FUTURE AGENDA ITEMS

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Future Developments /New High School – TBD

I. PUBLIC COMMENTS REGARDING CLOSED SESSION

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

J. CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, of public employee pursuant to Government Code §54957.
 - a. Superintendent
 - b. Acting Superintendent
 - c. Acting Principal

2. Conference with Labor Negotiator (Pursuant to Provisions of Government Code Section 54957.6):
Agency Designated Representatives: Dr. Hasmik Danielian/Jennifer Layaye and Simon Canalez
 - a. Employee Organization: BUHSTA

K. RETURN TO OPEN SESSION: Announcement of action(s) taken in Closed Session to the extent required by the Brown Act.

L. ADJOURNMENT

In accordance with the Americans with Disability Act (ADA), the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board meeting and/or access the information herein. Please contact Brawley Union High School District Superintendent's Office to request such accommodations.

In accordance with the Brown Act revisions, public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District Administrative office during regular business hours (7:30a.m. to 4:30p.m.).

To accommodate the requirements of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for Special Board Meetings is posted on the bulletin board in the Main Entrance, BUHS Cafeteria and on the BUHSD website at least 24 hours prior to the meeting.

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 N. Imperial Avenue
Brawley, CA 92227

ADDENDUM

A G E N D A

Board Meeting

Wednesday October 8, 2014

BUHSD Board Room

Regular Board Meeting 6:00PM

- E. CONSENT CALENDAR**
- 2. Personnel Consent Items**
 - g. Approve Additional Certificated/Classified Personnel recommendations for Employment, change of Status and/or Separation as submitted.**

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 North Imperial Avenue
Brawley, California 92227

BOARD OF EDUCATION MEETING

ADOPTED MINUTES

OPEN SESSION 6:00 P.M.

BOARD MEETING, OCTOBER 8, 2014

CALL TO ORDER AND ROLL CALL

1. The regular meeting of the Brawley Union High School District Board of Education was called to order by President Sassie at 6:00 p.m. Wednesday, October 8, 2014.
2. PLEDGE OF ALLEGIANCE
Was led by President Sassie
3. The following members were present for roll call: Trustee Fernandez, Trustee Dial, Trustee Garcia, Trustee Contreras, and President Sassie.

Others Present: Superintendent Dr. Danielian, Principal Simon Canalez, Principal Tony Munguia, Chief Business Officer Jennifer Layaye, BUHS student representatives, Bridget Kelley, and DVHS student representative Jason Yanez.

4. ADOPTION OF THE AGENDA

Motion was made by Trustee Garcia, seconded by Trustee Dial and carried unanimously by the following vote to approve the agenda and include the addendum to the agenda.

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Dial, Trustee Contreras and Trustee Sassie
Nays: None
Abstained: None
Absent: None

REPORTS & PRESENTATIONS

1. Employees of the Month/Word of the Month: Courtesy & Respect
Janina Flores & Dina Self
2. Elks Students of the Month:
September: Hannah Rodriguez & Hunter Singh
3. Curriculum, Instruction and Assessment:
 - a. Analysis of student achievement data on Advanced Placement exams and next steps - Mr. Danny Hernandez's power point presentation included information on

the Advanced Placement assessment of students; the benefits of the AP Program; courses available to our students according to grade level; comparisons of the AP passing percentages from 2010 to 2014; analysis of AP results from 2011 to 2014 as well as the District goals which includes improving articulation with feeder school districts; exploring options for funding exams; improving the efficiency of AP subjects available to students as well as Pre-AP summer programs, on-line courses and increasing AP readiness.

- b. Course offerings at BUHSD - Mrs. Susan Villon's presentation included a comparison between the BUHSD graduation requirements and UC/CSU system. She also reviewed the list of all A-G offerings at BUHS. In addition, she stated that some UC schools have differentiated requirements for the students who are in the Migrant Education Program and therefore student acceptance to these UC schools are not reflected in the percentage of our students who have met the A-G requirements.

Dr. Danielian stated that although the DVHS course offerings were included in the board packet, those courses have not been submitted for A-G approval. However, once students transfer back to BUHS, those courses become A-G eligible.

4. Other Presentations

- a. Data analysis on tardies, truancies, and excused absences – Mr. Jesse Sanchez's presentation included a comparison of illness, tardies and unexcused absences throughout the school day from 2011 through 2014. This report indicated higher percentages during the morning hours than after lunch. He also provided suspension data analysis by grade level from 2011 through 2014 which also indicated more suspensions during the morning hours than after lunch.

In light of the data presented, the Board did not recommend any further action by the administration regarding pursuing a closed campus at lunch. Instead, the Board directed the administration to keep monitoring the numbers of tardies and truancies after lunch, or any off campus incidents during lunch by working closely with the Brawley Police Department. The Board also recommended that the administration look into incentives for good attendance.

- b. Armory property update – Dr. Danielian gave a brief update on conversations with Rosanna Moore and Frank Salazar regarding a possible lease of the property suggested by the California Military Department until January since the state was planning on selling the property in January of 2015.

Dr. Danielian stated that conversations were held with cabinet and Tony Leon and they believe that once we get the key to tour the armory, then we will have a better idea of what we can utilize the facility. Tony Leon stated that the armory could be used as a gym for the alternative education, and/or a facility for athletics, although the cost of maintenance could be a major issue. The Board expressed a concern that since the state was planning to sell the armory in January, it may not

be a wise investment to spend district resources into a property that did not belong to the district. Dr. Danielian stated that she would contact the City Manager and Frank Salazar to get more information about the next steps.

- c. Increasing Parent Engagement – Rita Zuno reported that the LCAP called for the implementation of parent involvement to increase student success. She stated that the Parent Project had been very successful in the past which targets student attendance, improvement of grades, and will use presentations from many agencies to target drug/alcohol abuse, addressing problematic behavior and much more. She also reported that completion of this course complies with court mandated parenting classes.
5. Bridget Kelley/Cannon Walker – BUHS Student Board Representatives – Bridget reported on the Homecoming activities, Powder Puff Football fundraising, Freshmen elections, motivational speaker Robert Acer, and other club activities.
6. Jason Yanez - DVHS Student Board Representative – Jason reported on the 1st grading period for Alternative Ed.; the Plus Student Team and its activities; the implementation of English 3D professional development; the Parent Portal at Renaissance; visit from IVC representatives as well as the visit to Career/College and University Day at IVC.
7. Superintendent’s Report – Dr. Danielian reported that she will be out on shoulder surgery for about 3 weeks beginning October 13. She stated that the District will be in good hands thanks to the dedication of so many great employees and administrators.

Mr. Flores presented the Civic Learning Initiative Awards K-12 which included a certificate and a trophy. He stated that feeder schools will take part in this program which has been well received.

Trustee Garcia reported that Mr. Flores will be honored by Hidalgo Society as a Hispanic Leader on Saturday, October 11th, 2014.

Mr. Canalez reported that Mr. Martinez was being honored by Stanford University to receive the Teacher Tribune Initiative Acknowledgement. Mr. Canalez stated that former student Brooks Hamby selected Mr. Victor Martinez who played a significant role in his intellectual, academic, social and personal development.

Mr. Canalez also reported that Mr. Octavio Alvarez was being acknowledged by the White House where he was selected to be highlighted as part of the Initiative of Education for Excellence for Hispanics.

BOARD COMMENTS

BUHS Student Representative - Bridget Kelly stated that she was happy to see Mr. Martinez being recognized.

Trustee Fernandez stated that the presentations were very informative and wished Bridget luck with the homecoming.

Trustee Garcia reported on the activities which will take place on Friday, October 10th in the new gym to celebrate the Hispanic Heritage Month and hopes to see lots of participation since the administrators will be dancing.

Trustee Contreras stated that he was happy with the momentum of positive recognitions.

Trustee Dial stated that the staff is doing an excellent job, she commended Simon for supporting his staff as well as the Superintendent for supporting all the administrators and staff.

Trustee Sassie stated that she was happy to donate to the wrestling team for their spirit during Powder Puff Football and that it was very entertaining. She reported attending the ACER assembly; she thanked the FFA for assisting the Soroptimus Club with the turkey dinner; she attended the DVHS Back to School Night; and she thanked the staff for their presentations.

PUBLIC COMMUNICATIONS

Mr. Bryan Floyd thanked the Board of Education for the quick process and willingness to follow through with the animal farm.

CONSENT CALENDAR

1. Minutes

- a. September 10, 2014 Board Meeting
- b. September 29, 2014 Special Board Meeting

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 - Parent Project Facilitator
 - Activities/Athletics Office Clerk
 - Accounts Payable Clerk
- e. Approve 2014-2015 SARB Committee Membership
- f. Approve the 2014-2015 Club Advisors

- g. Approve additional Certificated/Classified Personnel recommendations for Employment, change of Status and/or Separation as submitted

3. Business and Finance Consent Items

- a. Approve commercial warrants
- b. Accept a \$500.00 donation from IVROP to Mock Trial

4. Educational Consent Items

- a. Approve trip requests for Michelle Taylor to attend the following and to be paid from General Fund.
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- f. Approve trip request for Tony Munguia, Jesse Sanchez and Bonnie Munguia to attend ACSA's 2015 Every Child Counts Symposium January 14, 15 and 16, 2015 in Monterey CA. To be paid from General Fund.
- g. Approve the trip request for Ines Estrada and HOSA student to attend the HOSA Regional Conference in Palm Springs October 25, 2014. Funded by ROP/PACH Grant.

Motion was made by Trustee Fernandez, seconded by Trustee Contreras and carried unanimously by the following vote to approve the consent calendar including the addendum.

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie

Nays: None

Abstained: None

Absent: None

OPEN PUBLIC HEARING RE: Resolution No. 14-15-09 Regarding Sufficiency or Insufficiency of Instructional Materials:

Comments: None

Close Hearing:

ACTION ITEMS

1. Superintendent recommends approval of the CSBA Policy Updates for the following: 0200, 3260, 3280, 3460, 3513.3, 4112.9, 4117.14, 4117.7, 5131.62, 5144, 5144.1, 5145.6, 6141.5, 6142.92, 6151, 6162.5, 6162.54, 6163.1, 6184, and 9324 (final reading).

Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried unanimously by the following vote to approve the final reading of the CSBA Policy Updates.

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie

Nays: None

Abstained: None

Absent: None

2. Superintendent recommends the approval of Resolution #14-15-09: Regarding the Sufficiency of Instructional Materials.

Motion was made by Trustee Dial, seconded by Trustee Contreras and carried unanimously by the following vote to approve Resolution #14-15-09: Regarding the Sufficiency of Instructional Materials.

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie

Nays: None

Abstained: None

Absent: None

3. Superintendent recommends the approval of the Quarterly Valenzuela/Williams Complaint Report with no findings.

Motion was made by Trustee Dial, seconded by Trustee Garcia and carried unanimously by the following vote to approve the Quarterly Valenzuela/Williams Complaint Report with no findings.

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie

Nays: None

Abstained: None

Absent: None

4. Superintendent recommends approval of Resolution #14-15-10 to enter into transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2014-2015.

Motion was made by Trustee Garcia, seconded by Trustee Dial and carried unanimously by the following vote to approve Resolution #14-15-10 to enter into transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2014-2015.

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie

Nays: None

Abstained: None

Absent: None

5. Superintendent recommends approval of the Amendment to the Employment Agreement between Brawley Union High School District and Superintendent Hasmik J. Danielian, Ed.D.

Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried unanimously by the following vote to approve the Amendment to the Employment Agreement between Brawley Union High School District and Superintendent Hasmik J. Danielian, Ed.D.

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie

Nays: None

Abstained: None

Absent: None

6. Superintendent recommends approval of the MOU between Brawley Union High School District and Imperial County Office of Education Student Services to provide (LVN) Licensed Vocational Nursing services.

Motion was made by Trustee Fernandez, seconded by Trustee Contreras and carried unanimously by the following vote to approve the MOU between Brawley Union High School District and Imperial County Office of Education Student Services to provide (LVN) Licensed Vocational Nursing services.

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie

Nays: None

Abstained: None

Absent: None

FUTURE AGENDA ITEMS

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Future Developments/New High School – TBD

COMMENTS REGARDING CLOSED SESSION

CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, of public employee pursuant to Government Code §54957.
 - a. Superintendent
 - b. Acting Superintendent – Simon Canalez
 - c. Acting Principal – Jesse Sanchez
2. Conference with Labor Negotiator (Pursuant to Provisions of Government Code Section 54957.6):
Agency Designated Representatives: Dr. Hasmik Danielian/Jennifer Layaye and Simon Canalez
 - a. Employee Organization: BUHSTA

RETURN TO OPEN SESSION: Announcement of action(s) taken in Closed Session to the extent required by the Brown Act

Motion was made by Trustee Garcia, seconded by Trustee Contreras and carried unanimously that during Dr. Danielian’s absence, Simon Canalez will serve as Acting Superintendent and Jesse Sanchez as Acting Principal.

ADJOURNMENT

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to adjourn meeting at 9:15 pm.

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie

Nays: None

Abstained: None

Absent: None

Carol Sassie, President

Ceci Dial, Clerk

Brawley Union High School District Board of Education Minutes – Board Meeting held on October 8, 2014 at BUHSD Board Room at 6:00p.m.