

**BRAWLEY UNION HIGH SCHOOL DISTRICT**  
480 N. Imperial Avenue  
Brawley, CA 92227

**A G E N D A**  
**Board Meeting**  
**Wednesday September 10, 2014**  
**Open Session 6:00PM – Board Room**

**District Priorities**

- **High Quality Teaching, Learning, and Leadership**
- **Student Connectedness, and Best Practices in Interventions**
- **Data-Driven Collaboration and Decision Making**

**A. OPENING**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda Order

**B. REPORTS & PRESENTATIONS**

1. Student Recognition – High School Diploma
2. Curriculum, Instruction and Assessment:
  - a. Expository Reading and Writing Course – Simon Canalez
  - b. A-G Approved Courses
  - c. Student Achievement and Next Steps – Tony Munguia
  - d. P-16 Council Presentation: College and Career Readiness
  - e. Updates from the Health Advisory Council – Rita Zuno/Bette Hardy
3. Palmer Performing Arts Center Update – Jimmy Sanders
4. Bridget Kelley/Cannon Walker – BUHS Student Board Representative
  - a. Outline of strategies for Closed Campus consideration
5. DVHS Student Board Representative
6. National Hispanic Heritage Month Celebration – September 15 through October 15

**C. BOARD COMMENTS**

**D. PUBLIC COMMUNICATIONS**

**ADDRESSING THE BOARD OF EDUCATION** - An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Speakers are requested to fill-out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

## **E. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action/Discussion.

- 1. Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

  - a. August 13, 2014 Board Meeting
- 2. Personnel Consent Items**
  - a. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
  - b. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
  - c. Approve the Infant Care Center Instructional Aide job description.
- 3. Business and Finance Consent Items**
  - a. Approve commercial warrants
  - b. Approve to move the Regular Board Meeting from April 8th, 2015 to April 15<sup>th</sup>, 2015
  - c. Approve the MOU between Imperial County Consortium BTSA Induction Program and Brawley Union High School District
- 4. Educational Consent Items**
  - a. Approve trip requests for Michelle Taylor to attend the following
    - November 18-24, 2014 Pick-up Fair animals – Oklahoma
    - December 6, 2014 Live Stock Contest – Buckeye, AZ
    - December 9, 2014 Regulation In-service – Pomona, CA
  - b. Approve trip request for Simon Canalez, Jose Flores, Victor Martinez and 3 students to attend the 10<sup>th</sup> Annual Constitution Day Conference in Los Angeles, September 12 and 13, 2014. To be paid from the General Fund.
  - c. Approve trip request for Miguel Ortega and Jennifer Nickel to attend the 2014 Ca. STEM Symposium in San Diego September 21, 22 & 23, 2014. To be paid from LCAP/General Fund.
  - d. Approve trip request for Bonnie Munguia and Lizbeth Pena to attend the Ed. Tech Team Summit in San Diego October 3, 4 & 5, 2014. To be paid from Professional Development/General Fund.
  - e. Approve the Special Education Community Advisory Committee for the 2014-15 school year.

## **F. ACTION ITEMS**

1. Superintendent recommends to award the lowest responsive bid for the Insulation and Bracing of H-VAC duct work for the Palmer Performing Arts Center.
2. Superintendent recommends approval of the CSBA Policy Updates for the following: 0200, 3260, 3280, 3460, 3513.3, 4112.9, 4117.14, 4117.7, 5131.62, 5144, 5144.1, 5145.6, 6141.5, 6142.92, 6151, 6162.5, 6162.54, 6163.1, 6184, and 9324 (first reading).
3. Superintendent recommends approval of Resolution #14-15-06: Trustee Contreras' Excused Absence.

4. Superintendent recommends approval of the 2013-2014 Unaudited Actuals.
5. Superintendent recommends approval of the revised District Budget for the 2014-2015 School Year.
6. Superintendent recommends approval of the MOU between Clinicas de Salud del Pueblo/WIC Program and BUHS/DVHS for the 2014-2015 school year.
7. Motion to approve Resolution No. 14-15-08 Adopting the "GANN" Limit.

**G. FUTURE AGENDA ITEMS**

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Future Developments /New High School – TBD

**H. PUBLIC COMMENTS REGARDING CLOSED SESSION**

**ADDRESSING THE BOARD OF EDUCATION** - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

**I. CLOSED SESSION**

1. Personnel matters relating to the appointment, employment, evaluation of performance, of public employee pursuant to Government Code §54957.
  - a. Superintendent's Evaluation

**J. RETURN TO OPEN SESSION:** Announcement of action(s) taken in Closed Session to the extent required by the Brown Act.

**K. ADJOURNMENT**

In accordance with the Americans with Disability Act (ADA), the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board meeting and/or access the information herein. Please contact Brawley Union High School District Superintendent's Office to request such accommodations.

In accordance with the Brown Act revisions, public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District Administrative office during regular business hours (7:30a.m. to 4:30p.m.).

To accommodate the requirements of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for Special Board Meetings is posted on the bulletin board in the Main Entrance, BUHS Cafeteria and on the BUHSD website at least 24 hours prior to the meeting.

# **BRAWLEY UNION HIGH SCHOOL DISTRICT**

480 N. Imperial Avenue  
Brawley, CA 92227

## **ADDENDUM**

### **A G E N D A**

**Board Meeting**

**Wednesday September 10, 2014**

**BUHSD Board Room**

**Regular Board Meeting 6:00PM**

- E. CONSENT CALENDAR**
  - 2. Personnel Consent Items**
    - d. Approve Additional Certificated/Classified Personnel recommendations for Employment, change of Status and/or Separation as submitted.**

# **BRAWLEY UNION HIGH SCHOOL DISTRICT**

480 North Imperial Avenue  
Brawley, California 92227

BOARD OF EDUCATION MEETING  
ADOPTED MINUTES  
OPEN SESSION 6:00 P.M.  
BOARD MEETING, SEPTEMBER 10, 2014

## **CALL TO ORDER AND ROLL CALL**

1. The regular meeting of the Brawley Union High School District Board of Education was called to order by President Sassie at 6:00 p.m. Wednesday, September 10, 2014.
2. PLEDGE OF ALLEGIANCE  
Was led by Ms. Bette Hardy
3. The following members were present for roll call: Trustee Fernandez, Trustee Dial, Trustee Garcia, Trustee Contreras, and President Sassie.

Others Present: Superintendent Dr. Danielian, Principal Simon Canalez, Principal Tony Munguia, Chief Business Officer Jennifer Layaye, BUHS student representatives, Bridget Kelley and Cannon Walker.

4. ADOPTION OF THE AGENDA

*Motion was made by Trustee Garcia, seconded by Trustee Dial and carried unanimously by the following vote to approve the agenda and include the addendum to the agenda.*

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Dial, Trustee Contreras and Trustee Sassie  
Nays: None  
Abstained: None  
Absent: None

## **REPORTS & PRESENTATIONS**

1. Student Recognition-High School Diploma: Laura Robles Fuentes received her High School Diploma from President Sassie.
2. Curriculum, Instruction and Assessment:
  - a. Expository Reading and Writing Course: Mr. Canalez made a presentation on the implementation of the 2014-2015 ERWC course. This is a full-year college preparatory English Course offered to Junior and Senior students that is aligned to the California English-Language Arts Content Standards. It uses non-fiction text and emphasizes expository, analytical, and argumentative reading and writing.

Mr. Canalez stated that some of the modules will be incorporated into the 9<sup>th</sup> and 10<sup>th</sup> grade curriculum.

- b. A-G Approved Courses – Mr. Canalez’s power point presentation included an overview of the UC/CSU A-G course compliance and requirements. He reported that in the 2012/2013 school year, there were 55 courses offered by BUHS which were A-G approved. From 2013 to 2014 school year, four additional courses have been added to the A-G approved list. Two additional courses, Integrated Math and Applied Medical English, are currently pending approval.
- c. Student Achievement and Next Steps – Mr. Munguia updated the Board on the implementation of the ERWC course and on the enrollment numbers in the Alternative Ed. Programs. He reported on the 2013/2014 graduation results for Alternative Education based on DVHS’ calculations, since the State does not calculate graduation rates for Alternative Education. He also reported on the new strategies to increase student engagement; Senior Portfolio; credit recovery; writing and public speaking; support services; and community service.

Mr. Munguia announced that students in the Renaissance Program were engaged in a drawing competition of a mascot for their school. The students selected a blue and gold ram as a mascot to represent the Renaissance Program.

- d. P-16 Council Presentation – Mr. Mark Gran thanked the Board of Education for the opportunity to provide information regarding the P-16 Council.

Denise Cabanilla’s presentation included a handout of the Higher Education Week activities which will take place September 23-25, 2014, throughout the Imperial County schools and scholarship availability. She reported on the focus of the P-16 Council; contributions; accomplishments; challenges and activities which include, but are not limited to the University Admit Reception and family campus tours. Denise stated that 78% of the seniors at BUHS apply for financial aid (FAFSA), over 70% of the students in the Imperial County take the Accuplacer and over 50% attend IVC. She also stated that the P-16 College Going Initiative’s goal is to prepare students for after high school, whether it is university/college or trade school. The initiative is to support families and students in obtaining higher education.

Dr. Danielian stated that a couple of years ago, BUHSD initiated an articulation with IVC to identify gaps in student performance on Accuplacer and the curriculum in general. She also stated that we will continue our articulation with IVC in October in order to ensure alignment of our senior English curriculum to college curriculum. Implementation of the ERWC is a huge step in that direction.

- e. Updates from the Health Advisory – Bette Hardy’s presentation included updates on the installation of the hydration water dispensers by the Health Department on

BUHS campus as well as the implementation of the Health topics in the 9<sup>th</sup> and 10<sup>th</sup> grade health classes.

Rita Zuno reported that the Health Advisory Council was initiated almost 3 years ago in an effort to focus on the Health and Wellness issues. This year the focus will be on the 10<sup>th</sup> grade students. Imperial County Behavioral Health will implement its modified version of “Too Good for Drugs” curriculum which will include 10 different topics. The Health Advisory Council is planning to expand its collaboration with different entities in the community on behalf of the students.

Angela Ramirez from Public Health Behavioral Health stated that they look forward to providing assistance to create a better community at BUHS. She also stated that BUHSD has been a model school district in its effort to ensure the implementation of the Wellness Policy.

3. Palmer Performing Arts Center Update – Mr. Jimmy Sanders gave an update of the construction taking place. He reported that the existing insulation in the duct work was found to be flammable and needed to be replaced. He stated that the bid was advertised and he hopes that the Board will take action in order to move forward. He also reported that due to this issue, the renovations are anticipated to be completed in November 2014.
4. BUHS Student Representative Report – Bridget Kelly reported that 100 Link Crew students were trained; she thanked the counseling staff for making the registration process an easy one; thanked the ASB for providing breakfast for the entire staff; she gave an update on the athletic events taking place; ASB Parent Night; student club activities and invited the Board to Back to School Night on September 16, 2014.
  - a. Outline of strategies for Closed Campus consideration – Bridget and Cannon requested assistance and guidance from the administration. The Board of Trustees requested that Dr. Danielian determine the need for closed campus as well as the impact to the district facilities and personnel. Although it is not a high priority, data should be provided by the end of the first semester.
5. DVHS Report – Mr. Munguia reported that DVHS currently had 180 students, Renaissance has 22 and Adult Education is at full capacity. He stated that this year DVHS and Renaissance will continue to integrate 21<sup>st</sup> century skills and the common core to ensure student engagement. He invited the Board to attend the Back to School Night at DVHS on September 23<sup>rd</sup>.

## **BOARD COMMENTS**

BUHS Student Representative - Cannon Walker reported that he is happy to see the water dispensers.

BUHS Student Representative - Bridget Kelly stated that she hopes students will take advantage of the dispensers.

Trustee Fernandez welcomed everyone to a new school year and thanked those who took part in a successful registration process.

Trustee Garcia reported on the activities which will take place October 10<sup>th</sup> in the new gym to celebrate the Hispanic Heritage Month and hopes to see more classes participate.

Trustee Contreras thanked the administrators for their presentations on student achievement.

Trustee Dial stated that the goal is to work with our students and to keep our focus towards district priorities. She requested more data on A-G courses and other course offerings at BUHS.

Trustee Sassie stated that she would like to see data on the number of students who did not request an unscheduled class but ended up with one, as well as the number of students who requested an unscheduled class.

## **PUBLIC COMMUNICATIONS**

Elda Najera with Sodexo reported that Sodexo is capable of feeding all students at BUHS if we were to go to closed campus. However, there will be a need to hire 2 full-time employees', the district should consider 2 scattered lunches and it would need to and expand seating areas on campus.

## **CONSENT CALENDAR**

1. **Minutes**  
The Superintendent recommends that the Board of Education approve the Minutes, as listed:
  - a. July 9, 2014 Regular Board Meeting
2. **Personnel Consent Items**
  - a. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
  - b. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
  - c. Approve additional Classified/Certificated Personnel recommendations for Employment, changes of Status and/or Separation as submitted.
3. **Business and Finance Consent Items**
  - a. Approve commercial warrants
  - b. Approve to move the Regular Board Meeting from April 8th, 2015 to April 15<sup>th</sup>, 2015
  - c. Approve the MOU between Imperial County Consortium BTSA Induction Program and Brawley Union High School District

**4. Educational Consent Items**

- a. Approve trip requests for Michelle Taylor to attend the following
  - November 18-24, 2014 Pick-up Fair animals – Oklahoma
  - December 6, 2014 Live Stock Contest – Buckeye, AZ
  - December 9, 2014 Regulation In-service – Pomona, CA
- b. Approve trip request for Simon Canalez, Jose Flores, Victor Martinez and 3 students to attend the 10<sup>th</sup> Annual Constitution Day Conference in Los Angeles, September 12 and 13, 2014. To be paid from the General Fund.
- c. Approve trip request for Miguel Ortega and Jennifer Nickel to attend the 2014 Ca. STEM Symposium in San Diego September 21, 22 & 23, 2014. To be paid from LCAP/General Fund.
- d. Approve trip request for Bonnie Munguia and Lizbeth Pena to attend the Ed. Tech Team Summit in San Diego October 3, 4 & 5, 2014. To be paid from Professional Development/General Fund.
- e. Approve the Special Education Community Advisory Committee for the 2014-15 school year.

*Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously by the following vote to approve the consent calendar including the addendum.*

*Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie*

*Nays: None*

*Abstained: None*

*Absent: None*

**ACTION ITEMS**

1. Superintendent recommends to award the lowest responsive bid for the Insulation and Bracing of H-VAC duct work for the Palmer Performing Arts Center.

*Motion was made by Trustee Dial, seconded by Trustee Contreras and carried unanimously by the following vote to award the lowest responsive bid to R & K Air for the insulation and bracing of H-VAC duct work.*

*Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie*

*Nays: None*

*Abstained: None*

*Absent: None*

2. Superintendent recommends approval of the CSBA Policy Updates for the following: 0200, 3260, 3280, 3460, 3513.3, 4112.9, 4117.14, 4117.7, 5131.62, 5144, 5144.1, 5145.6, 6141.5, 6142.92, 6151, 6162.5, 6162.54, 6163.1, 6184, and 9324 (first reading).

*Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried unanimously by the following vote to approve the final reading of the CSBA Policy Updates.*

*Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie*

*Nays: None*

*Abstained: None*

*Absent: None*

3. Superintendent recommends approval of Resolution #14-15-06: Trustee Contreras' Excused Absence.

*Motion was made by Trustee Fernandez, seconded by Trustee Dial and carried by the following vote to approve Resolution #14-15-06: Trustee Contreras' Excused Absence.*

*Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie*

*Nays: None*

*Abstained: None*

*Absent: None*

4. Superintendent recommends approval of the 2013-2014 Unaudited Actuals.

*Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously by the following vote to approve the 2013-2014 Unaudited Actuals.*

*Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie*

*Nays: None*

*Abstained: None*

*Absent: None*

5. Superintendent recommends approval of the revised District Budget for the 2014-2015 School Year.

*Motion was made by Trustee Fernandez, seconded by Trustee Contreras and carried unanimously by the following vote to approve the Revised District Budget for the 2014-2015 School Year.*

*Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie*

*Nays: None*

*Abstained: None*

*Absent: None*

6. Superintendent recommends approval of the MOU between Clinicas de Salud del Pueblo/WIC Program and BUHS/DVHS for the 2014-2015 school year.

*Motion was made by Trustee Contreras, seconded by Trustee Dial and carried unanimously by the following vote to approve the MOU between Clinicas de Salud del Pueblo and BUHSD/DVHS for the 2014-2015 School Year.*

*Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Dial and Trustee Sassie*

*Nays: None*

*Abstained: None*

*Absent: None*

7. Motion to approve Resolution No. 14-15-08 Adopting the “GANN” Limit.

*Motion was made by Trustee Dial, seconded by Trustee Garcia and carried unanimously by the following vote to approve Resolution # 14-15-08: Adopting the GANN Limit.*

*Ayes: Trustee Fernandez, Trustee Dial, Trustee Garcia, and Trustee Sassie*

*Nays: None*

*Abstained: None*

*Absent: Trustee Contreras*

## **FUTURE AGENDA ITEMS**

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Future Developments/New High School – TBD

## **COMMENTS REGARDING CLOSED SESSION**

### **CLOSED SESSION**

1. Personnel matters relating to the appointment, employment, evaluation of performance, of public employee pursuant to Government Code §54957.
  - a. Superintendent's Evaluation

**RETURN TO OPEN SESSION:** Announcement of action(s) taken in Closed Session to the extent required by the Brown Act

No other action was taken.

### **ADJOURNMENT**

Motion was made by Trustee Contreras, seconded by Trustee Garcia and carried unanimously to adjourn meeting at 9:30 pm.

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Carol Sassie, President

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Ceci Dial, Clerk

Brawley Union High School District Board of Education Minutes – Board Meeting held on September 10, 2014 at BUHSD Board Room at 6:00p.m.