

BRAWLEY UNION HIGH SCHOOL DISTRICT
480 N. Imperial Avenue
Brawley, CA 92227

A G E N D A
Board Meeting
Wednesday September 12, 2012
BUHSD Board Room
Regular Board Meeting 6:00PM

A. OPENING

1. Call to Order and Roll Call
2. Certification of Compliance
3. Pledge of Allegiance
4. Adoption of the Agenda

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted 72 hours prior to this meeting.

B. ACKNOWLEDGEMENTS & RECOGNITIONS

1. Tristen Carranza and Izar Mendez

C. BOARD COMMENTS

D. PUBLIC COMMUNICATIONS

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Speakers are requested to state their name and address prior to speaking to the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

E. REPORTS & PRESENTATIONS

1. BUHS – Jenny Preece/Bryan Wood, Student Board Representatives
2. DVHS – Jessica Penuelas, Student Board Representative
3. Superintendent’s Report
 - a. Common Core Standards and District Plan for implementation
 - b. Community Teen & Parent Forums
 - c. IID Energy Conservation “LEAP”
 - d. Palmer Auditorium Update

F. PUBLIC HEARINGS

Any member of the audience may choose to comment on the proposed Initial Proposal:

1. Pursuant to Government Code Section 3547(a): Any member of the audience may choose to comment on Brawley Union High School District’s Initial Proposal to Brawley Union High School District CSEA Chapter 534:

- **Article 6:** Off salary schedule payment of .5% on gross yearly income
- **Article 6:** Educational stipend of \$1,000.00 annually for an earned B.A. degree
- **Article 7:** The District's health cap shall be applicable to employee and dependents up to the maximum district contribution
- **Article 10:** Vacation requests submitted by employees during the school year will be approved or denied and the employee notified within 48 hours (two work days). If the vacation request is denied a written explanation is to be given within those 48 hours.

Comments

Close Hearing

G. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action/Discussion.

1. Minutes

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting: August 15, 2012
- b. Special Board Meeting: August 23, 2012

2. Personnel Consent Items

- a. Approve to hire Lupita Gonzalez as the Health Aide at BUHS
- b. Approve to hire Nabil Noujaim as the Speech Therapist – Part-time

3. Business and Finance Consent Items

- a. Approve payments of Commercial Warrants
- b. Approve the 2012-2013 MOU between BUHSD and Imperial County Consortium BTSA
- c. Approve the 2012-2013 MOU between BUHSD and ICOE BTSA Induction District Lead
- d. Approve the ICOE BTSA Support Provider MOU for the 2012-2013 School Year
- e. Approve the ICOE Team Gear Up MOU for the 2012-2013 School Year

4. Educational Consent Items

- a. Approve travel request for Dr. Hasmik Danielian to attend the 2013 Western Regional Forum with College Board from February 22-23, 2013 at Loews Coronado Bay in San Diego at no expense to the District.
- b. Approve travel request for Tony Munguia to attend the Carl Perkins Coordinator Training on October 8, 2012 in Downing CA. Funded by Carl Perkins.
- c. Approve travel request for Jennifer Fowlkes to attend the HASPI conference for curriculum development for Anatomy and Physiology, on October 26th, 2012 in San Diego at no charge to the District.
- d. Approve travel request for Jennifer Fowlkes to attend the California League of High Schools on October 27-28, 2012 in San Diego to be paid from the general funds.
- e. Ratify the travel request to Washington D.C. for Simon Canalez, Frank Felix from August 29-31, 2012 to attend the awards ceremony for Champions of Change. Expenses paid by Title III.
- f. Ratify the travel request to Washington D.C. for Octavio Alvarez from August 29-31, 2012 to participate in the Champions of Change Ceremony. All expenses paid for by the UCLA Project SOL.

- g. Ratify the travel request to Washington D.C. for President Fernandez, Trustee Sassie and Dr. Danielian from August 29-31, 2012 to attend the awards ceremony for Champions of Change. All expenses paid for by the attendees.

H. ACTION/DISCUSSION

1. Motion to approve and appoint Jose Gonzales to act as a Hearing Officer with a Classified Employment Discipline Hearing as per Section 14.3.1 of the applicable collective bargaining agreement.

Superintendent requests to approve and appoint Mr. Gonzales as the Hearing officer to represent BUHSD on the Classified Employment Discipline Hearing.

2. Motion to approve the Classified Employee Hearing Officer Service Agreement between Brawley Union High School District and the Law Office of Jose Gonzales to act as a Hearing Officer with a Classified Employment Discipline Hearing.

Superintendent requests the approval of the Classified Employee Hearing Officer Service Agreement with Jose A. Gonzales.

3. Motion to approve the Final Reading of CSBA Policy updates District Policies Series.

Superintendent requests the approval of the final reading on the CSBA Policy Updates from Series 0410 through 7214.

4. Motion to waive 1st reading and approve final reading of the Civility Policy and Administrative Regulation # 1311.

Superintendent requests the approval of the Civility Policy #1311 and Regulations under the Community Relations.

5. Motion to accept the initial proposal from Brawley Union High School District CSEA Chapter 534 to the Brawley Union High School District regarding re-openers for the 2011-2012 School Year Pursuant to Article 19 of the BUHSD CSEA Chapter 534 Contract.

The Superintendent recommends to accept the initial proposal from BUHSD CSEA Chapter 534 regarding re-openers of Article 6 – Pay and Educational Stipend, Article 7 – Health and Benefits and Article 10 – Vacation requests and response.

6. Motion to approve the Amendment to the Local Agreement for Child Care Services for the 2012-2013 School Year.

Superintendent requests the approval of the amendment to the Child Care Service Agreement for the 2012-2013 school year.

7. Motion to approve the 2011-2012 Unaudited Actuals.

Superintendent requests the approval of the Unaudited Actuals for the 2011-2012 fiscal year.

8. Motion to approve the revised District Budget for the 2012-2013 School Year

Superintendent requests the approval of the revised budget for the 2012-2013 school year; this revision includes the adjustments made since the July budget adoption.

9. Motion to adopt Resolution #12-13-01“GANN Limit”

Superintendent requests to adopt the GANN Limit resolution which is used to establish maximum appropriation limitations for public agencies including school districts.

10. Motion to approve the Professional Service Agreement between BUHSD and the Community Systems Associates, INC.

Superintendent requests the approval of the agreement for Mr. Marshal Krupp to provide professional and technical services as a School Facility Mitigation Strategist, Negotiator and Facilitation Consultant.

11. Motion to pass Resolution #12-13-02 in support of Proposition 30 and Proposition 38.

Superintendent requests to pass Resolution #12-13-02 to support both Propositions 30 and 38.

12. Motion to ratify the closing of the Brawley Union High School District on August 27th, 2012 due to a Natural Disaster “Earthquake”.

Superintendent requests ratification of closure of the BUHSD on August 27th, 2012 due to earthquakes.

I. FUTURE AGENDA ITEMS:

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Baseball Field

J. CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of employees pursuant to Government Code § 54957.
 - a. Teacher
2. Conference with Labor Negotiator (Pursuant to Provisions of Government Code Section 54957.6):
Agency Designated Representative: Dr. Hasmik Danielian
Employee Organization: Brawley Union High School District CSEA.
3. Anticipated Litigation
 - a. Significant Exposure to litigation pursuant to Government Code section 54956.9(b) – one case

K. RETURN TO OPEN SESSION

1. Report of action(s) taken during Closed Session.

L. ADJOURNMENT

In accordance with the Americans with Disability Act (ADA), the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board meeting and/or access the information herein. Please contact Brawley Union High School District Superintendent’s Office to request such accommodations. In accordance with the Brown Act revisions, public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District Administrative offices during regular business hours (7:30a.m. to 4:30p.m.).

BRAWLEY UNION HIGH SCHOOL DISTRICT
480 North Imperial Avenue
Brawley, California 92227

BOARD OF EDUCATION MEETING
ADOPTED MINUTES
REGULAR BOARD MEETING, SEPTEMBER 12, 2012

CALL TO ORDER AND ROLL CALL

1. The regular meeting of the Brawley Union High School District Board of Education was called to order by President Ralph Fernandez at 6:00p.m. Wednesday, September 12, 2012 with the following members present for roll call: Trustee Noriega, Trustee Sassie, Trustee Fernandez and Trustee Garcia.

Absent: Trustee Dial - Excused

Administration: Dr. Danielian, Corey Caston, Jennifer Layaye, Simon Canalez and Frances Terrazas.

2. **CERTIFICATE OF COMPLIANCE**
President Fernandez read the following statement: "To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted 72 hours prior to this meeting."
3. **PLEDGE OF ALLEGIANCE**
President Fernandez led the Pledge of Allegiance.
4. **ADOPTION OF THE AGENDA**
The agenda was adopted as presented.

ACKNOWLEDGEMENTS & RECOGNITIONS

1. Tristen Carranza and Izar Mendez traveled to Cuba to take part in a baseball competition camp. They are happy to have taken part in this eye opening experience and stated that they feel different about life and they are appreciative of this country and how they live.

BOARD COMMENTS

Trustee Sassie stated that the school was off to a good start. She also reported that she had the pleasure of attending the award ceremony in Washington D.C. honoring Octavio Alvarez as a Champion of Change for his involvement with Project SOL. This event was organized by President Obama's administration.

Trustee Garcia thanked everyone especially the maintenance crew for quickly repairing and cleaning the schools after the earthquakes in order to prepare them for opening of

schools without any further disruptions to the educational process. He reported that the Back- to-School Night was well attended.

Trustee Noriega stated that there was a good feeling among the attendees at Back-To-School Night and she was excited to see so many parents and students. She commended the teachers, staff, administration and Superintendent for all their hard work and such a successful evening.

President Fernandez welcomed everyone to the meeting, and thanked the grounds crew, and the construction crew for their quick response during the earthquakes.

BUHS Student Representative Bryan Wood stated that Back-to-School Night went smoothly and there was a happy atmosphere.

PUBLIC COMMUNICATIONS:

Mr. Phil Grant, retired basketball coach at BUHS, requested the Board of Trustees to consider naming the old gym floor in honor of Scott Pace who lost his life fighting terrorism. Mr. Grant stated that Scott was a great student athlete and he was honored to have coached Scott. He also stated that while naming the old gym's floor after Scott would not cost the district anything, if needed, donations would be available from the community.

REPORTS & PRESENTATIONS

Bryan Wood, BUHS Student Board Member reported on the following:

- Annual Kick Off BBQ on Friday, September 14th at the Lions Center
- Football game half time dedication to honor Scott Pace
- Spirit Week and pep rally this Friday the 14th
- Student pictures will commence on Monday, September 17th
- High Ed Week on Tuesday, September 18th
- Blood drive on September 24th. This will be the 1st of 3 blood drives for the school year.

Mrs. Adriana Martinez, representing Jessica Penuelas, DVHS Student Board Member, reported on the number of students enrolled at DVHS as well as Renaissance and Adult Education. She also reported on the training taking place for the staff to improve positive student communication. Mrs. Martinez invited the Board of Trustees to take part in the Back- to- School activities which will take place on September 13, 2012 at 6:00 p.m. at DVHS.

Superintendent's report included the following:

- Common Core Standards presentation - Dr. Danielian made a PowerPoint presentation on the Century 21 Skills and the Common Core Standards. She also

- Community Teen & Parent Forums – Several Community-wide Teen and Parent forums have been organized beginning October 2nd. Parent and committee member Mrs. Rosa Diaz invited the Board of Education and the audience to attend the workshops on the challenges of teen pregnancies, domestic violence, internet safety, HIV and other sexually transmitted diseases, as well as street drugs. Mrs. Diaz thanked Dr. Danielian and the Board of Trustees for their leadership in spearheading these forums to educate our youth and the community. Community organizations have been invited to serve as speakers.
- IID Energy Conservation “LEAP” – Randy Smith reported that he and Tony Leon applied for a grant through the IID Energy Conservation and the BUHSD was awarded with a \$46,001.10 grant to repair or replace A/Cs within the District.
- Palmer Auditorium – Jennifer Layaye reported that the District is in communication with DSA on a daily basis to review the costs associated with repairing the damages to Palmer Auditorium due to the earthquakes. She stated that the district does not qualify for any financial hardship and the cost could be over \$500,000.00.

Randy Smith reported that the ceiling of the Palmer Auditorium has received the most damage. As a result, the auditorium is off limits to everyone until further notice by DSA.

Parent Mrs. Wilson urged the board to make issue of repairing the Palmer Auditorium a priority since the facility is a great asset to the community of Brawley.

Dr. Danielian stated that the district was working very closely with the North County Coalition of the Arts and the Maintenance crew to ensure the availability of an alternative space such as the Old Gym so that the already scheduled performances by NoCCA would move forward in a timely manner.

President Fernandez stated that getting the Palmer Auditorium back to its feet was a priority for the district, but the district needed to wait for the state’s final evaluation.

PUBLIC HEARING:

President Fernandez revised the Initial Proposal to read as follows:

Pursuant to Government Code Section 3547(a): any member of the audience may choose to comment on the Brawley Union High School District’s CSEA Chapter 534 Initial Proposal to Brawley Union High School District.

- **Article 6:** Off salary schedule payment of .5% on gross yearly income
- **Article 6:** Educational stipend of \$1,000.00 annually for an earned B.A. degree
- **Article 7:** The District's health cap shall be applicable to employee and dependents up to the maximum district contribution
- **Article 10:** Vacation requests submitted by employees during the school year will be approved or denied and the employee notified within 48 hours (two work days). If the vacation request is denied a written explanation is to be given within those 48 hours.

No comments were made, President Fernandez closed the hearing.

CONSENT CALENDAR

1. Minutes
 - a. Regular Board Meeting: August 15, 2012, 2012
 - b. Special Board Meeting: August 23, 2012

2. Personnel Consent Items
 - a. Approve to hire Lupita Gonzalez as the Health Aide at BUHS
 - b. Approve to hire Nabil Noujaim as the Speech Therapist – Part-time

3. Business and Finance Consent Items
 - a. Approve payments of Commercial Warrants
 - b. Approve the 2012-2013 MOU between BUHSD and Imperial County Consortium BTSA
 - c. Approve the 2012-2013 MOU between BUHSD and ICOE BTSA Induction District Lead
 - d. Approve the ICOE BTSA Support Provider MOU for the 2012-2013 School Year
 - e. Approve the ICOE Team Gear Up MOU for the 2012-2013 School Year

4. Educational Consent Items
 - a. Approve travel request for Dr. Hasmik Danielian to attend the 2013 Western Regional Forum with College Board from February 22-23, 2013 at Loews Coronado Bay in San Diego at no expense to the District.
 - b. Approve travel request for Tony Munguia to attend the Carl Perkins Coordinator Training on October 8, 2012 in Downing CA. Funded by Carl Perkins.
 - c. Approve travel request for Jennifer Fowlkes to attend the HASPI conference for curriculum development for Anatomy and Physiology, on October 26th, 2012 in San Diego at no charge to the District.
 - d. Approve travel request for Jennifer Fowlkes to attend the California League of High Schools on October 27-28, 2012 in San Diego to be paid from the general funds.

- e. Ratify the travel request to Washington D.C. for Simon Canalez, Frank Felix from August 29-31, 2012 to attend the awards ceremony for Champions of Change. Expenses paid by Title III.
- f. Ratify the travel request to Washington D.C. for Octavio Alvarez from August 29-31, 2012 to participate in the Champions of Change Ceremony. All expenses paid for by the UCLA Project SOL.
- g. Ratify the travel request to Washington D.C. for President Fernandez, Trustee Sassie and Dr. Danielian from August 29-31, 2012 to attend the awards ceremony for Champions of Change. All expenses paid for by the attendees.

Motion was made by Trustee Garcia, seconded by Trustee Noriega and carried unanimously to move item #2 from the Personnel Consent Calendar into the closed session for further discussion and to approve items #1, #3 and #4 of the Consent Calendar as presented.

ACTION/REPORTS

- 1. Motion to approve and appoint Jose Gonzales to act as a Hearing Officer with a Classified Employment Discipline Hearing as per Section 14.3.1 of the applicable collective bargaining agreement

Motion was made by Trustee Garcia, seconded by Trustee Noriega and carried unanimously to appoint Jose Gonzales to act as a Hearing Officer with a Classified Employment Discipline Hearing as per Section 14.3.1 of the applicable collective bargaining agreement.

- 2. Motion to approve the Classified Employee Hearing Officer Service Agreement between Brawley Union High School District and the Law Office of Jose Gonzales to act as a Hearing Officer with a Classified Employment Discipline Hearing.

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to approve the Classified Employee Hearing Officer Service Agreement between Brawley Union High School District and the Law Office of Jose Gonzales, to act as a Hearing Officer with a Classified Employment Discipline Hearing.

- 3. Motion to approve the Final Reading of the CSBA Policy updates District Policies Series.

Motion was made by Trustee Noriega, seconded by Trustee Sassie and carried unanimously to approve the Final Reading of the CSBA Policy Updates District Policies Series 0410 through 7214.

4. Motion to waive 1st reading and approve final reading of the Civility Policy and Administrative Regulation # 1311.

Motion was made by Trustee Sassie, seconded by Trustee Garcia and carried unanimously to waive the 1st reading and approve the final reading of the Civility Policy and Administrative Regulations #1311.

5. Motion to accept the initial proposal from Brawley Union High School District CSEA Chapter 534 to the Brawley Union High School District regarding re-openers for the 2011-2012 School Year Pursuant to Article 19 of the BUHSD CSEA Chapter 534 Contract.

Motion made by Trustee Garcia, seconded by Trustee Sassie and carried unanimously to accept the initial proposal from BUHSD CSEA Chapter 534 to the Brawley Union High School District regarding re-openers for the 2011-2012 school year Pursuant to Article 19 of the BUHSD CSEA Chapter 534 Contract.

6. Motion to approve the Amendment to the Local Agreement for Child Care Services for the 2012-2013 School Year.

Motion was made by Trustee Noriega, seconded by Trustee Sassie and carried unanimously to approve the Amendment to the Local Agreement for Child Care Services for the 2012-2013 School Year.

7. Motion to approve the 2011-2012 Unaudited Actuals.

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to approve the 2011-2012 Unaudited Actuals.

8. Motion to approve the revised District Budget for the 2012-2013 School Year

Motion was made by Trustee Garcia, seconded by Trustee Noriega and carried unanimously to approve the revised District Budget for the 2012-2013 School Year.

9. Motion to adopt Resolution #12-13-01“GANN Limit”

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously by the following vote to adopt Resolution #12-13-01 “GANN Limit”.

Ayes: Trustee Noriega, Trustee Garcia, Trustee Sassie and Trustee Fernandez

Absent: Trustee Dial Nays: None

10. Motion to approve the Professional Service Agreement between BUHSD and the Community Systems Associates, INC.

Motion was made by Trustee Sassie, seconded by Trustee Fernandez to approve the Professional Service Agreement between BUHSD and the Community Systems Associates, INC. Motion did not carry as follows:

Ayes: Trustee Sassie and Trustee Fernandez

Nays: Trustee Garcia and Trustee Noriega

Absent: Trustee Dial

11. Motion to pass Resolution #12-13-02 in support of Proposition 30 and Proposition 38.

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to pass Resolution #12-13-02 in support of Proposition 30 and Proposition 38.

Ayes: Trustee Noriega, Trustee Garcia, Trustee Sassie and Trustee Fernandez

Absent: Trustee Dial Nays: None

12. Motion to ratify the closing of the Brawley Union High School District on August 27th, 2012 due to a Natural Disaster "Earthquake".

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to ratify the closing of the Brawley Union High School District on August 27th, 2012 due to a Natural Disaster "Earthquake".

I. FUTURE AGENDA ITEMS:

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Baseball Field
2. Student Textbooks

J. CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of employees pursuant to Government Code § 54957.
 - a. Teacher

2. Conference with Labor Negotiator (Pursuant to Provisions of Government Code Section 54957.6):
 Agency Designated Representative: Dr. Hasmik Danielian
 Employee Organization: Brawley Union High School District CSEA.
3. Anticipated Litigation
 - a. Significant Exposure to litigation pursuant to Government Code section 54956.9(b) – one case

K. RETURN TO OPEN SESSION: Report of action(s) taken during Closed Session.

2. **Personnel Consent Items**
 - a. Approve to hire Lupita Gonzalez as the Health Aide at BUHS
 - b. Approve to hire Nabil Noujaim as the Speech Therapist – Part-time

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to approve Lupita Gonzalez as the Health Aide. No action was taken on item 2.b.

3. In closed session, the Board reviewed a request to file a late claim under the Tort Claims Act and directed the Superintendent to deny the request without further action because it was not presented within the time period set forth in the “Tort Claims Act”.

L. ADJOURNMENT

Motion was made by Trustee Noriega, seconded by Trustee Sassie and carried unanimously to adjourn meeting at 9:30pm.

Ralph Fernandez, President

Carol Sassie, Clerk

Brawley Union High School District Board of Education Minutes – Board Meeting held on September 12, 2012 at BUHSD Board Room at 6:00p.m.

Approved by the Board on: October 10th, 2012