

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 N. Imperial Avenue
Brawley, CA 92227

A G E N D A

Board Meeting

Wednesday September 14, 2011

BUHSD Board Room

Regular Board Meeting 4:00PM

GENERAL FUNCTIONS:

Call to Order
Flag Salute

WELCOME VISITORS:

APPROVAL OF THE AGENDA:

BOARD MEMBER COMMENTS:

ORAL COMMUNICATIONS:

Anyone desiring to address the Board on any school-related item may make a request to do so at this time. The Board will hear comments, presentations or requests on matters on or not on this agenda. Speakers shall step up to the podium, be recognized by the board president, give their names and the subject(s) upon which he/she desires to address. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. Public comments will be allowed when each agenda item comes before the board for consideration, but time may not allow for all comments to be heard. Time limit for speakers is three minutes. A limit of twenty (20) minutes shall be allocated each item.

The Governing Board of the Brawley Union High School District welcomes comments from the public concerning District policies, procedures, programs and services. The meeting is being taped and all comments are being recorded.

CONSENT AGENDA:

Certain items which require review and approval by the Board of Trustees are routine in nature because they are self-explanatory, non-controversial or repetitious. For efficiency, these recommended items are grouped as a consent list for automatic approval after the Board President determines there is no request to separate any item for independent consideration.

Item #1 **Approval of Minutes** – It is the recommendation of the Superintendent that the minutes from August 17, 2011 be approved.

Item #2 **Business & Finance** –

- 2.1 Approval/Payment of Commercial Warrants
- 2.2 Approve the MOU with ICOE Gear Up

2011-2012 BUHSD School Board Priorities
Academic Achievement
Technology Resources/Facilities Master Plan
Communication with Parents/Staff & Community

Item #3 **Personnel**

- 3.1 Approve to hire Carmen Ocegüera as the Spanish Teacher
- 3.2 Approve to hire Jade Padilla as a Varsity Head Cheer Coach
- 3.3 Approve to hire Tamara Garcia as a JV Cheer Coach
- 3.4 Approve to hire _____ as a 2 hour part-time Cafeteria Helper
- 3.5 Approve to hire _____ as a 2 hour part-time Cafeteria Helper
- 3.6 Approve to hire _____ as a Cafeteria Head Cook

APPROVAL OF CONSENT AGENDA:

Motion: _____; Second: _____

Ayes: _____; Nays: _____

123. REPORTS: (ALL INFORMATIONAL)

- 123.1 Superintendent's Report
 - A. Pertussis (T Dap) Immunization Requirements

124. CURRICULUM:

- 124.1 Student Achievement Update **Discussion**

Discussion/Report on the Accountability Progress Report (APR).

- 124.2 Motion to approve the BUHS Single School Plan for student achievement. **Discussion/Action**

Requesting approval on the 2011-2012 BUHS Single School Plan for student achievement.

- 124.3 Motion to approve the 2010-2011 Child Development Annual Report and Self-Evaluation. **Discussion/Action**

Requesting approval of the 2010-2011 BUHSD Child Development Agency Annual Report and Self-Evaluation required by the California Department of Education.

125. BUSINESS & FINANCE:

- 125.1 Motion to accept the lowest responsive bid for a speaker system for Warne Field **Discussion/Action**

Requesting to accept the Base Bid I which includes speaker/mount hardware for the speaker system for Warne Field.

- 125.2 Motion to approve the 2010-2011 Unaudited Actuals **Discussion/Action**

Recommendation to approve the Unaudited Actuals for the 2010-2011 fiscal year which includes all expenditures for the 2010-2011 school year.

- 125.3 Motion to approve the Revised 2011-2012 District Budget **Discussion/Action**

Recommendation to approve the revised district budget for the 2011-12 school year. This revision includes budget adjustments made since the July budget adoption.

- 125.4 Motion to adopt Resolution #11-12-06 "GANN Limit" **Discussion/Action**

Recommendation to adopt resolution on GANN Limit which is used to establish maximum appropriation limitations for public agencies, including school districts.

- 125.5 Motion to adopt the revised Resolution #11-12-07 to enter into transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2011-2012. **Discussion/Action**

Recommendation to adopt the revised resolution providing yearly approval required to provide child care and development services in the BUHSD and authorize the BUHSD Superintendent to sign contract documents.

- 125.6 Motion to approve the Sodexo America, LLC Agreement **Discussion/Action**

Requesting approval of the 2011-2012 Sodexo America, LLC food services Agreement amendment. .

126. PERSONNEL:

- 126.1 Motion to approve the Bus Driver/Maintenance job description. **Discussion/Action**

Recommending approval of the revised job description for Bus Driver/Maintenance.

- 126.2 Motion to approve the Head Cheerleading Coach job description. **Discussion/Action**

Recommending approval of the new Cheerleading Coach Job description

126.3 Motion to approve the Cafeteria Head Cook job description. **Discussion/Action**

Requesting approval of the revised Cafeteria Head Cook job description.

126.4 Motion to approve the Cafeteria Helper job description. **Discussion/Action**

Requesting approval of the new Cafeteria Helper job description.

126.5 Motion to Approve the Revised Declaration of Need for Fully Qualified Educators **Discussion/Action**

Recommended action to approve the revised declaration estimating the number and types of emergency credentials anticipated to be needed in the BUHSD for the 2011-2012 school year.

127. PUBLIC RELATIONS:

127.1 Website Showcase Presentation **Presentation**

127.2 Motion to accept the donation of the solar system from Sunny Solar Co. **Discussion/Action**

Requesting acceptance of the donation estimated at \$13,500.00 which included the solar panels, the mounts and a solar water heater for the ROP house located at 584 South 9th Street.

127.3 Motion to approve the Valenzuela/CAHSEE Lawsuit Settlement quarterly report on Williams Uniform Complaints. **Discussion/Action**

Requesting approval on the quarterly report of the Williams Uniform Complaints.

127.4 Motion to approve the MOU with the University of California, San Diego **Discussion/Action**

Requesting approval of the Preliminary MOU of Commitment to the Children of the Imperial Valley from the University of California, San Diego

128. POLICIES:

128.1 Motion to approve the CSBA Policy updates: **Discussion/Action**

Recommending approval of the policy updates from CSBA.

129. ADMINISTRATORS' COMMENTS:

- 129.1 BUHS Principal
 - A.
 - B.
- 129.2 Alternative Ed. Principal
 - A.
 - B.

130. SUGGESTIONS FOR FUTURE AGENDA ITEMS:

- 130.1 Future Board Meeting Agenda Items. **Discussion**
 - A.

At this time Board Members may suggest items for discussion and/or action at a subsequent BUHSD Board of Trustees meeting.

131. CLOSED SESSION:

- 131.1 Public Employee Appointment/Employment/Performance/Evaluation/Discipline/Dismissal/Release (Pursuant to Provisions of Government Code Section 54957).

132. OPEN SESSION:

133. ADJOURNMENT:

BACKGROUND INFORMATION ON AGENDA ITEMS IS AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE DURING REGULAR OFFICE HOURS.

ADOPTED MINUTES OF THE REGULAR BOARD MEETING OF THE BRAWLEY UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES HELD IN THE BRAWLEY UNION HIGH SCHOOL BOARD ROOM ON WEDNESDAY, SEPTEMBER 14, 2011 @ 4:00pm.

MEMBERS PRESENT:

Trustee Fernandez, Trustee Dial, Trustee Garcia and Trustee Noriega
Absent: Trustee DuBose

OTHERS PRESENT:

Sally Butler, Carol Sassy, Simon Canalez, Tony Munguia, Bonnie, Munguia, Jennifer Layaye, Karen Cardoza, Al Cardoza, Frances Terrazas, Dan Stauf, Rosemarie Wood, Betty Trimm, Robert Trimm, Mark Greenwood, Patty Hess, Francisco Beltran, Sissy Castillo, Chris Velasco and Barbara Layaye.

CALL TO ORDER:

The meeting was called to order by President Dial.

FLAG SALUTE:

The Flag Salute was led by Chris Velasco.

APPROVAL OF AGENDA:

Motion was made by Trustee Noriega, seconded by Trustee Fernandez and carried unanimously to approve the Agenda.

BOARD MEMBER COMMENTS:

Trustee Garcia reported that he and other Board Members were present at the DVHS Back to School Night; he stated that it was a nice presentation and it looked very clean.

Trustee Noriega stated that she also attended the IVROP meeting, and reported on her knee surgery. Trustee Noriega was happy to see the positive changes at DVHS.

ORAL COMMUNICATIONS:

Mrs. Betty Trimm stated that there is a concern with the Cross Country athletes and coaches. Mrs. Trimm asked if the coaches are properly trained on first aid, she reported that there have been issues regarding heat exhaustion with not only our student athletes but visitors as well. Mrs. Trimm requested more adult supervision and/or other coaching staff.

Supt. Layaye stated that CIF requires coaches to be trained and certified. Supt. Layaye stated that there was water available in four different areas and athletes were told that they were not expected to go full force because of the heat. She also stated that the coaches as well as administrators were concerned with the heat exhaustion issues.

APPROVAL OF THE CONSENT AGENDA:

Motion was made by Trustee Garcia, seconded by Trustee Noriega and carried unanimously to approve the consent agenda with the following corrections:

- 3.1 Approve to hire Martha Ocegueda as a Spanish Teacher
- 3.4 Approve to hire Raul Partida as a 2 hour part-time Cafeteria Helper

- 3.5 Approve to hire Angel Carrillo as a 2 hour part-time Cafeteria Helper
- 3.6 Approve to hire Margie Encinas as a Cafeteria Head Cook

REPORTS:

- 1. Supt. Layaye reported on the following:
 - A. Pertussis (T Dap) Immunization Requirements – Supt. Layaye reported the there is a 30 day extension on this report due to the number of students not verifying their immunization. She stated that there are 120 students at BUHS and 36 at DVHS which still need verification.
 - B. Power Outage Report
 - C. Cardio Fitness Class – there are current 36 students participating.
 - D. Sissy Castillo BUHS Student rep. reported on the ASB Accounts as well as on the upcoming events.

STUDENT ACHIEVEMENT:

Supt. Layaye reported on the Accountability Report which included the following in the presentation:

- A. API – Academic Performance Index
 - Supt. Layaye reported on the past four year comparison which indicates growth
- B. CAHSEE (Math/English)
 - Report included the Percent Proficient and Passing Rate
 - 4 year comparison which includes significant improvement in both Math and English
- C. CST – California Standards Test
 - Percentage on CST English Language Arts from 2008-2011 showed improvement
 - Percentage on CST Math from 2008-2011 which also showed significant improvement
 - Percentage on CST Science from 2008-2011, showed improvement
 - Percentage on CST History from 2008-2011, showed some improvement
- D. AYP – Adequate Yearly Progress
 - Indicates that LEA met the growth targets on the Hispanic and White significant subgroups population, however targets were not met in the significant subgroups of Socioeconomically/Disadvantaged, English Learners.
 - 2011 Federal AYP Results indicate that participation rate was met however, percent proficient was not met
 - BUHS is in Program Improvement-Year 2.

MOTION TO APPROVE THE BUHS SINGLE SCHOOL PLAN FOR STUDENT ACHIEVEMENT:

Motion was made by Trustee Garcia, seconded by Trustee Fernandez and carried unanimously to approve the BUHS Single School Plan for student Achievement.

MOTION TO APPROVE THE 2010-2011 CHILD DEVELOPMENT ANNUAL REPORT AND SELF-EVALUATION:

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to approve the 2010-2011 Child Development Annual Report and Self-Evaluation.

MOTION TO ACCEPT THE LOWEST RESPONSIVE BID FOR A SPEAKER SYSTEM FOR WARNE FIELD:

Motion was made by Trustee Noriega, seconded by Trustee Fernandez and carried by the following vote to accept the Lowest Responsive Bid for the Base Bid #1 for the speakers and mount hardware from GroggWorks Inc. for the amount of \$33,455.13.

Ayes: Trustee Noriega, Trustee Garcia and Trustee Fernandez

Nays: Trustee Dial

Absent: Trustee DuBose

MOTION TO APPROVE THE 2010-2011 UNAUDITED ACTUALS:

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to approve the 2010-2011 Unaudited Actuals.

MOTION TO APPROVE THE REVISED 2011-2012 DISTRICT BUDGET:

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to approve the revised 2011-2012 District Budget.

MOTION TO ADOPT RESOLUTION #11-12-06 "GANN LIMIT":

Motion was made by Trustee Noriega, seconded by Trustee Fernandez and carried unanimously by the following vote to adopt Resolution #11-12-06 "GANN LIMIT".

Ayes: Trustee Noriega, Trustee Garcia, Trustee Dial and Trustee Fernandez

Nays: None

Absent: Trustee DuBose

MOTION TO ADOPT THE REVISED RESOLUTION #11-12-07 TO ENTER INTO TRANSACTION WITH THE CALIFORNIA DEPARTMENT OF EDUCATION FOR THE PURPOSE OF PROVIDING CHILD CARE AND DEVELOPMENT SERVICES AND TO AUTHORIZE THE DESIGNATED PERSONNEL TO SIGN CONTRACT DOCUMENTS FOR FISCAL YEAR 2011-2012:

Motion was made by Garcia, seconded by Trustee Noriega and carried unanimously by the following vote to approve the Revised Resolution #11-12-07 to enter into transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2011-2012.

Ayes: Trustee Noriega, Trustee Garcia, Trustee Dial and Trustee Fernandez

Nays: None

Absent: Trustee DuBose

MOTION TO APPROVE THE SODEXO AMERICA, LLC AGREEMENT:

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to approve the Sodexo America, LLC amended agreement.

MOTION TO APPROVE THE BUS DRIVER/MAINTENANCE JOB DESCRIPTION:

Motion was made by Trustee Garcia, seconded by Trustee Fernandez and carried unanimously to approve the Bus Driver/Maintenance job description as presented.

MOTION TO APPROVE THE HEAD CHEERLEADING COACH JOB DESCRIPTION:

Motion was made by Trustee Noriega, seconded by Trustee Fernandez and carried unanimously to approve the Head Cheerleading Coach job description.

MOTION TO APPROVE THE CAFETERIA HEAD COOK JOB DESCRIPTION:

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to approve the Cafeteria Head Cook job description.

MOTION TO APPROVE THE CAFETERIA HELPER JOB DESCRIPTION:

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to approve the Cafeteria Helper job description.

MOTION TO APPROVE THE REVISED DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS:

Motion was made by Trustee Noriega, seconded by Trustee Fernandez and carried unanimously to approve the revised Declaration of Need for Fully Qualified Educators.

WEBSITE SHOWCASE PRESENTATION:

Mrs. Munguia reviewed the District Website with the Board as well as the community members present. The presentation included links to calendars, contact information bulletin/announcements and news/updates.

Mrs. Munguia welcomes any suggestions to make the website user friendly.

MOTION TO ACCEPT THE DONATION OF THE SOLAR SYSTEM FROM SUNNY SOLAR CO:

Motion was made by Trustee Noriega, seconded by Trustee Garcia and carried unanimously to approve the donation of the Solar System form Sunny Solar Co. for the solar panels and water header for the 584 South 9th Street (ROP House).

MOTION TO APPROVE THE VALENZUELA/CAHSEE LAWSUIT SETTLEMENT QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS:

Motion was made by Trustee Noriega, seconded by Trustee Fernandez and carried unanimously to approve the Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on the Williams Uniform Complaints.

MOTION TO APPROVE THE MOU WITH THE UNIVERSITY OF CALIFORNIA, SAN DIEGO:

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to approve the MOU with the University of California, San Diego.

MOTION TO APPROVE THE CSBA POLICY UPDATES:

Motion was made by Trustee Noriega, seconded by Trustee Fernandez and carried unanimously to approve the CSBA Policy Updates with corrections to Policy #5131.62.

ADMINISTRATOR’S COMMENTS:

BUHS Principal Canalez reported on the following:

- A. Invited Board Members to attend the Back to School Night after the Board Meeting

Alternative Ed. Principal Munguia reported on the following:

- A. Reported on the Back to School Night for DVHS
- B. History Grant written by Mr. George Smith
- C. Career Fair
- D. Food service

FUTURE BOARD MEETING AGENDA ITEMS:

- A. Report on home school students (reasons/# of students)
- B. Report on policy of syllabus.

CLOSED SESSION:

Nothing to report in Closed Session

No other actions to report.

ADJOURNMENT:

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously to adjourn meeting at 6:00p.m.

Cecilia Dial, President

Ralph Fernandez, Vice-President