

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 N. Imperial Avenue
Brawley, CA 92227

A G E N D A
Board Meeting
Wednesday January 17, 2018
Open Session 6:00PM – Board Room

Core Values and Beliefs

- Excellence in learning, in teaching and in service to our students
- Equity in access, resource allocation and educational opportunities
- Engagement with students, families and our community
- Enrichment in curricular and extracurricular offerings and activities

A. OPENING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda Order

B. BOARD COMMENTS

C. RECOGNITIONS, PRESENTATIONS & REPORTS

1. DVHS Student Board Representatives – Destiny Santoyo/Marissa Crenshaw
2. BUHS Student Board Representatives – Bertha Mendez/Zabdi Velasquez
3. Elks Teen of the Month: Community Service/Service to the School
 -
4. Employee of the Month Recognition: Community Service/Service to the School
 - Beth Carson & Rita Zuno
5. The Village Program Update – Student Presentation
6. Educational Services Update – Jonine Trevino
7. California Dash Board Update – Jonine Trevino
8. LCAP Update – Jonine Trevino
9. Master Schedule Update – Jesse Sanchez/Greg Smith
10. Early Child Education Program Compliance Update – Simon Canalez
11. Update on the E-Rate Request for Proposal – Tony Munguia

D. PUBLIC COMMUNICATIONS

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Speakers are requested to fill-out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty

minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

E. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed for independent consideration.

1. Minutes

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. December 13, 2017 Regular Board Meeting

2. Personnel Consent Items

- a. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
- b. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
- c. Approve the Athletic Coaches for spring sports.

3. Business and Finance Consent Items

- a. Approve commercial warrants

4. Educational Consent Items

- a. Approve the trip request from Tony Munguia to attend the AEBG Summit 2018 in Universal City, CA., January 23-24, 2018. To be paid by General Fund.
- b. Approve the Trip request from Bonnie Munguia to attend the Lead Learn 2018 Education for Civic Responsibility, February 28, 2018 in Davis CA. To be paid by General Fund.
- c. Approve the trip request for Tony Munguia to attend the CCEA Executive Board Meeting & Region 4 Recruitment, January 18-19, 2018 in Sacramento, CA. To be paid by General Fund.
- d. Approve the trip request for Susan Villon, Jeff Wise, Veronica Vega, Frank Felix and Ruben Felix to attend the Campus Tours, April 19-20, 2018 in Los Angeles, CA. To be paid by General Fund
- e. Approve/ratify the attached athletic overnight stays.
- f. Approve the trip request for Jesse Sanchez and Antonio Munguia to attend the 3rd Annual H.S. PBIS Symposium, February 8, 2018 in Irvine, CA. To be paid by General Fund.

F. DISCUSSION/ACTION ITEMS

- 1. Superintendent recommends approval of Resolution No. 17-18-13: Proclaiming February 2018 as African American History Month.

- 2. Superintendent recommends approval of Resolution No. 17-18-14: Proclaiming February 5 – 9, 2018 as National School Counselor Week.

3. Superintendent recommends approval of Resolution No. 17-18-15: Calling for Full and Fair Funding of California's Public Schools.
4. Superintendent recommends acceptance and approval of the 2016-2017 Financial Audit Report.
5. Superintendent recommends approval of the Valenzuela Williams Uniform Complaint Report with no findings.
6. Superintendent recommends approval of the Variable Term Waiver Request for Jerad R. Esquivel – CTE Agricultural and Natural Resources – Grades 9-12 for the 2017-2018 school year.
7. Superintendent recommends approval of the student transition from Del Rio Community Academy to Brawley Union High School District.
8. Superintendent recommends approval of the Amendment to the Employment Agreement between Superintendent Simon R. Canalez and Brawley Union High School District.
9. Superintendent recommends approval of the Agreement for Cost Sharing between The City of Brawley and BUHSD for the School Resource Officer – January 1, 2018 to June 30, 2018.
10. Superintendent recommends approval of the following CSBA Policy Updates: 0420.4, 1325, 3100, 3515.7, 3517, 4119.21, 4144, 4200, 5144, 5144.1, 5148.2, 6146.1, 6162.52 and 9150. 1st Reading.

G. FUTURE AGENDA ITEMS

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. School Connectedness Organization Update – February 2018
2. Facilities Update – February 2018
3. Tardy/Cell Phone Policy Update – February 2018
4. Mid-Year Progress Update – February 2018

5. 1st Semester Grade Analysis – February 2018
6. Governor's Budget Update – February 2018

H. PUBLIC COMMENTS REGARDING CLOSED SESSION

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

I. CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code §54957.
2. Anticipated Litigation
Significant Exposure to litigation pursuant to Government Code section 54956.9(b) – one case.

J. RETURN TO OPEN SESSION: Public Report of Any Action in Closed Session Which Must Be Reported Out – Government Code section §54957.1.

K. ADJOURNMENT

In accordance with the Americans with Disability Act (ADA), the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board meeting and/or access the information herein. Please contact Brawley Union High School District Superintendent's Office to request such accommodations.

In accordance with the Brown Act revisions, public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District Administrative office during regular business hours (7:30a.m. to 4:30p.m.).

To accommodate the requirements of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for Special Board Meetings is posted on the bulletin board in the Main Entrance, BUHS Cafeteria and on the BUHSD website at least 24 hours prior to the meeting.

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 North Imperial Avenue
Brawley, California 92227

BOARD OF EDUCATION MEETING
ADOPTED MINUTES
6:00 P.M. REGULAR BOARD MEETING
JANUARY 17, 2018

CALL TO ORDER AND ROLL CALL

1. The Regular Board meeting of the Brawley Union High School District Board of Education was called to order on Wednesday, January 17, 2018 by President Sassie at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE**
Was led by Superintendent Canalez
3. The following members were present for Open Session roll call: President Sassie, Trustee Wilson, Trustee Garcia, Trustee Contreras, Trustee Fernandez, Supt. Canalez, BUHS Student Representatives Bertha Mendez, Zabdi Velasquez, DVHS Student Representatives Marissa Crenshaw & Destiny Santoyo.

Others Present: Jesse Sanchez, Bonnie Munguia, Jennifer Alvarez and Jennifer Layaye.

4. **ADOPTION OF THE AGENDA**

Trustee Fernandez requested that the minutes be corrected by replacing Trustee Wilson with Trustee Garcia as Clerk of the Board and to include all the changes/corrections to the agenda.

Motion was made by Trustee Wilson, seconded by Trustee Garcia and carried unanimously by the following vote to adopt the agenda and include the changes/corrections and attachments.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

BOARD COMMENTS

Trustee Contreras welcomed everyone and reported meeting with Mrs. Layaye regarding district finances.

Trustee Garcia welcomed everyone.

Trustee Wilson welcomed everyone back from Winter break.

President Sassie welcomed everyone and asked students to bring any concerns to their Student Board Reps.

REPORTS & PRESENTATIONS

1. DVHS Student Board Representative – Marissa Crenshaw and Destiny Santoyo reported on the Electronic Senior Portfolio presentations to be held February 19th – 23rd; they also reported on the Juniors’ Personal Success Class and on the DVHS/Renaissance presentations regarding Internet Safety which were presented by Michel W. Harvey, the Supervisory Special Agent with the Child Exploitation Investigations/IV Internet Crimes Against Children Task Force, and on the presentation from two Border Patrol Agents who graduated from DVHS.
2. BUHS Student Board Representatives – Bertha Mendez/Zabdi Velasquez reported on the Senior activities which included college acceptance letters, FAFSA applications as well as scholarship applications. They stated that BUHS is participating in the “Race to Submit” county wide challenge. They reported that the scholarship applications are available in the Counseling Center, on the Winter sports and that the FFA program has 80 animals going to the fair.
3. Elks Teen of the Month: Community Service/Service to the School
 - Victoria Castro & Nicholas Cardenas
4. Employee of the Month Recognition: Community Service/Service to the School
 - Beth Carson & Rita Zuno
5. The Village Program Update – President of The Village, April Armstrong reported on the items collected by the club members to assist students as well as community members with daily basic needs. She stated that an idea of the Village was presented in 2016 during a Senior Project presentation and Mrs. Beth Carson decided that a club was much needed. She reported on the Club accomplishments as well as the many success stories which is the purpose of the Village. She thanked the Maintenance Department, teachers and staff, Administration and Board Members for their donations and time.

Student Board Rep. Velasquez commended the Village Club for their hard work.

Supt. Canalez stated that it gives hope and opportunities to all students.

Trustee Wilson commended the Club as well as Beth Carson and Rita Zuno for their passion towards our students.

6. Educational Services Update – Bonnie Munguia reported on the professional development and the ICOE agreement for English/Social Science/Science support for teachers. She also reported on the SDCOE agreement, on the BUHS Brief Write Project, DVHS Personal Success Class, and on the electronic portfolio handbook for Juniors and Seniors.

Bonnie Munguia and Supt. Canalez have been coordinating the visibility within the community through social media, and Mrs. Munguia has started a blog “Window into Classrooms” on the BUHSD website. They have asked teachers for their input on a variety of topics.

7. California Dash Board Update – Jonine Trevino’s report included an update on the California Dashboard indicators including suspension rates, English Learners progress, and graduation. Supt. Canalez reported that future indicators will show our needs.
8. LCAP Update – Jonine Trevino’s power point presentation included an update of the LCAP Goal 1: Develop a comprehensive core and support program to assist in increasing student achievement in core classes; Goal 2 – The District will facilitate academic support programs for English Learners to assist them in meeting state mandated targets; Goal 3 – Is a new indicator which states that the District will facilitate an increase in college and career readiness; Goal 4 – The District will establish a school climate that encourages attendance, positive behavior, increased academic success and parent involvement.; Goal 5- The District will strive for a rating of “Good” in every category as measured by the FIT and Williams reports.
9. Master Schedule Update – Jesse Sanchez/Greg Smith presentation included a report on the Master Schedule process and timeline which takes place in order to accommodate our student demands on a yearly basis. Mr. Sanchez stated that it is year-long process and very complex.

Trustee Wilson commended Mr. Sanchez and Mr. Smith for the communication and information brought forward.

10. Early Child Education Program Compliance Update – Simon Canalez reported that in 2016 the Child Development Program had a compliance review. We had a mid-review and all corrective findings were addressed with positive comments.
11. Update on the E-Rate Request for Proposal – Supt. Canalez reported on Mr. Munguia’s behalf. Supt. Canalez reported on the upcoming E-Rate Request for Proposals for the following: 8 Switches and installation; 36 Universal Power Supplies and installation; 5 mountable cabinets; 2 patch panels. He stated that the District is in year 4 of 5 of the e-rate cycle and this request should exhaust almost all of the available funding in order to complete the wireless network current.

PUBLIC COMMUNICATIONS

Esther Banda, President of the CSEA group thanked the Board of Education and the negotiating team for their dedication and time. She introduced their new Executive Board which includes Maria Zamora, Gabe Hernandez, Nina Flanders, and herself as President of the CSEA Chapter 534. She also addressed the Board regarding a previous issue

pertaining to personnel working out of their classification and their pay. She stated that the CSEA group members look forward to negotiations in the near future.

CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action/Discussion.

- 1. The Superintendent recommends that the Board of Education approve the Minutes, as listed:**
 - a. December 13, 2017 Regular Board Meeting

- 2. Personnel Consent Items**
 - a. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
 - b. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
 - c. Approve the Athletic Coaches for spring sports.

- 3. Business and Finance Consent Items**
 - a. Approve commercial warrants

- 4. Educational Consent Items**
 - a. Approve the trip request from Tony Munguia to attend the AEBG Summit 2018 in Universal City, CA., January 23-24, 2018. To be paid by Adult Ed. Grant.
 - b. Approve the Trip request from Bonnie Munguia to attend the Lead Learn 2018 Education for Civic Responsibility, February 28, 2018 in Davis CA. To be paid by General Fund.
 - c. Approve the trip request for Tony Munguia to attend the CCEA Executive Board Meeting & Region 4 Recruitment, January 18-19, 2018 in Sacramento, CA. No charge to the District.
 - d. Approve the trip request for Susan Villon, Jeff Wise, Veronica Vega, Frank Felix and Ruben Felix to attend the Campus Tours, April 19-20, 2018 in Los Angeles, CA. To be paid by General Fund
 - e. Approve/ratify the attached athletic overnight stays.
 - f. Approve the trip request for Jesse Sanchez and Antonio Munguia to attend the 3rd Annual H.S. PBIS Symposium, February 8, 2018 in Irvine, CA. To be paid by IVROP.

Motion was made by Trustee Garcia, seconded by Trustee Contreras and carried unanimously by the following vote to approve the Consent Calendar with corrections included.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Board Rep. Mendez, DVHS Student Board Montoya

Nays: None

Abstained: None

Absent: None

DISCUSSION/ACTION ITEMS

1. Superintendent recommends approval of Resolution No. 17-18-13: Proclaiming February 2018 as African American History Month.

Motion was made by Trustee Contreras, seconded by Trustee Garcia and carried unanimously by the following vote to approve Resolution No. 17-18-13: Proclaiming February 2018 as African American History Month.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Rep Mendez

Nays: None

Abstained: None

Absent: None

2. Superintendent recommends approval of Resolution No. 17-18-14: Proclaiming February 5 – 9, 2018 as National School Counselor Week.

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously by the following vote to approve Resolution No. 17-18-14: Proclaiming February 5 – 9, 2018 as National School Counselor Week.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Rep Mendez

Nays: None

Abstained: None

Absent: None

3. Superintendent recommends approval of Resolution No. 17-18-15: Calling for Full and Fair Funding of California's Public Schools.

Trustee Fernandez stated that the District is on the right direction by moving forward to adopting the Resolution and hopes to see more funding from LCFF.

Motion was made by Trustee Wilson, seconded by Trustee Contreras and carried unanimously by the following vote to approve Resolution No. 17-18-15: Calling for Full and Fair Funding of California's Public Schools.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Rep Mendez

Nays: None

Abstained: None

Absent: None

4. Superintendent recommends acceptance and approval of the 2016-2017 Financial Audit Report.

Kevin Sproulles representative of Wilkinson Hadley King & Co. LLP and Jennifer Layaye reviewed the findings of the 2016-2017 Financial Audit Report.

Motion was made by Trustee Wilson, seconded by Trustee Contreras and carried unanimously by the following vote to the 2016-2017 Financial Audit Report.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Rep Mendez

Nays: None

Abstained: None

Absent: None

5. Superintendent recommends approval of the Valenzuela Williams Uniform Complaint Report with no findings.

Motion was made by Trustee Garcia, seconded by Trustee Fernandez and carried unanimously by the following vote to approve the Valenzuela Williams Uniform Complaint Report with no findings.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Rep Mendez

Nays: None

Abstained: None

Absent: None

6. Superintendent recommends approval of the Variable Term Waiver Request for Jerad R. Esquivel – CTE Agricultural and Natural Resources – Grades 9-12 for the 2017-2018 school year.

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously by the following vote to approve the Variable Term Waiver Request for Jerad R. Esquivel – CTE Agricultural and Natural Resources – Grades 9-12 for the 2017-2018 school year.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Rep Mendez

Nays: None

Abstained: None

Absent: None

7. Superintendent recommends approval of the student transition from Del Rio Community Academy to Brawley Union High School District.

Motion was made by Trustee Fernandez, seconded by Trustee Contreras and carried unanimously by the following vote to approve the student transition from Del Rio Community Academy to Brawley Union High School District.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Rep Mendez

Nays: None

Abstained: None

Absent: None

8. Superintendent recommends approval of the Amendment to the Employment Agreement between Superintendent Simon R. Canalez and Brawley Union High School District.

President Sassie stated that this amendment includes a \$5,000.00 increase to his yearly salary for the total compensation of \$170,000.00 effective July 1, 2017.

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously by the following vote to approve the Amendment to the Employment Agreement between Superintendent Simon R. Canalez and Brawley Union High School District.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Rep Mendez

Nays: None

Abstained: None

Absent: None

9. Superintendent recommends approval of the Agreement for Cost Sharing between The City of Brawley and BUHSD for the School Resource Officer – January 1, 2018 to June 30, 2018.

Trustee Wilson questioned if the SRO will continue to be a city employee. Trustee Fernandez addressed the overtime possibilities and billing process.

Motion was made by Trustee Wilson, seconded by Trustee Contreras and carried unanimously by the following vote to approve the Agreement for Cost Sharing between The City of Brawley and BUHSD for the School Resource Officer – January 1, 2018 to June 30, 2018.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Rep Mendez

Nays: None

Abstained: None

Absent: None

10. Superintendent recommends approval of the following CSBA Policy Updates: 0420.4, 1325, 3100, 3515.7, 3517, 4119.21, 4144, 4200, 5144, 5144.1, 5148.2, 6146.1, 6162.52 and 9150. 1st Reading.

Motion was made by Trustee Fernandez, seconded by Trustee Garcia and carried unanimously by the following vote to approve 1st reading and waiving 2nd reading of the following CSBA Policy Updates: 0420.4, 1325, 3100, 3515.7, 3517, 4119.21, 4144, 4200, 5144, 5144.1, 5148.2, 6146.1, 6162.52 and 9150. 1st Reading.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia, and Trustee Contreras, BUHS Student Rep Mendez

Nays: None

Abstained: None

Absent: None

FUTURE AGENDA ITEMS

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Master Schedule Presentation – January 2018
2. School Connectedness Org. Update – February 2018
3. Facilities Update – February 2018
4. Tardy/Cell Phone Policy Update – February 2018
5. Mid-Year Progress Update – February 2018
6. 1st Semester Grade Analysis – February 2018
7. Governor’s Budget Update – February 2018

PUBLIC COMMENTS REGARDING CLOSED SESSION

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code §54957.
2. Anticipated Litigation
Significant Exposure to litigation pursuant to Government Code section 54956.9(b) – one case.

RETURN TO OPEN SESSION: Public Report of Any Action in Closed Session Which Must Be Reported Out – Government Code section §54957.1.

ADJOURNMENT

Motion was made by Trustee Fernandez, seconded by Trustee Wilson and carried unanimously to adjourn meeting at 8:30 pm.

Ayes: Trustee Contreras, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Fernandez
Nays: None
Abstained: None
Absent: None

Carol Sassie, President

Rosendo Garcia, Clerk

Brawley Union High School District Board of Education Minutes – Board Meeting held on January 17, 2018 in the BUHSD Board Room at 6:00 p.m.

Recorded by: Chris Velasco, Executive Assistant.