

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 N. Imperial Avenue
Brawley, CA 92227

A G E N D A
Board Meeting
Tuesday June 19, 2018
Open Session 8:00AM – Board Room

Core Values and Beliefs

- Excellence in learning, in teaching and in service to our students
- Equity in access, resource allocation and educational opportunities
- Engagement with students, families and our community
- Enrichment in curricular and extracurricular offerings and activities

A. OPENING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda Order

B. BOARD COMMENTS

C. PUBLIC COMMUNICATIONS

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Speakers are requested to fill-out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review

D. RECOGNITIONS, PRESENTATIONS & REPORTS

1. Personnel Evaluation Update – Jennifer Alvarez
2. SARB Information

E. PUBLIC HEARINGS: Pursuant to Government Code Section 35479(a): Any member of the audience may choose to comment on the Brawley Union High School District's initial proposal to BUHSD Teachers' Association for the 2018-2019 school year.

- Article VII – Compensation
- Article IX – Teaching Hours and Teaching Load
- Article XIV – Dues and Representative Fees
- Article XXIV – Academic Freedom
- Additional Items for Consideration:
Clear up Appendices

COMMENTS:
CLOSE HEARING

F. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed for independent consideration.

1. Minutes

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. May 30, 2018

2. Personnel Consent Items

- a. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
- b. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
- c. Approve the Department Chairs for the 18-19 school year.
- d. Approve the 18-19 Athletic Coaching Staff.

3. Business and Finance Consent Items

- a. Approve Commercial Warrants
- b. Approval of the agreement between BUHSD and the Orange County Superintendent of Schools to manage the School Based Medi-Cal Administrative Activities (SMAA) for the 2018-2019 School Year.
- c. Approve the MOU with ICOE to provide professional development for the 2018-2019 school year.
- d. Approve the Imperial Business Systems consultant contract service agreement for the 2018-2019 school year.

4. Educational Consent Items

- a. Approve the trip request for Patti Wilson to attend the CSBA Leadership Conference 2018 in San Francisco, July 12 through July 14, 2018. To be paid by General Fund.
- b. Approve the trip request for Officer Ana Amaya and Greg Smith to attend the Safe School conference in Anaheim, CA. July 18-20, 2018. To be paid by LCAP.
- c. Approve the trip request for Jennifer Nickel to attend the Energy & Environmental Design Teacher Training in Oakland, CA. July 29- August 4, 2018. To be paid by General Fund.
- d. Ratify the trip request for Pamela Padilla, Martha Ocegüera, Sandra Ross, Angelica Magana, Cynthia Tamayo, Giovanna Wells, and Penelope Levy to attend the AP by the Sea conference in San Diego, CA. Starting June 18 through July 26, 2018. To be paid by College Readiness Block Grant.
- e. Approve the trip request for Raymond Lopez to attend the Creativity at the Core Workshop in San Diego, CA. July 25-27, 2018. To be paid by General Fund.
- f. Approve the trip request for Simon Canalez to attend the District Administration Superintendent Leadership Symposium in Chicago, IL. July 24-28, 2018. No charge to the district.

G. DISCUSSION/ACTION ITEMS

- 1. Superintendent recommends approval of the Local Control Accountability Plan for the 2018-2019 School Year.
- 2. Superintendent recommends approval of the 2017-2018 Estimated Actuals.
- 3. Superintendent recommends approval of the 2018-2019 Budget.

4. Superintendent recommends approval of Resolution No. 18-19-03 Authorizing Interfund Borrowing between funds in accordance with Education code 42603.
5. Superintendent recommends approval of the English Language Learner Program Master Plan for the 2018-2019 School Year.
6. Superintendent recommends to approve the Brawley Union High School District's initial proposal to BUHSD Teachers' Association for the 2018-2019 school year.
 - ❖ Article VII – Compensation
 - ❖ Article IX – Teaching Hours and Teaching Load
 - ❖ Article XIV – Dues and Representative Fees
 - ❖ Article XXIV – Academic Freedom
 - ❖ Additional Items for Consideration: Clear up Appendices
7. Superintendent recommends approval of the MOU with ICOE regarding Payroll Clerk Services for the 2018-2019 school year.
8. Superintendent recommends approval of the CDE Agriculture Career Technical Education Incentive Grant 2018-2019 Application for Funding.
9. Superintendent recommends approval of the Consolidated Application for Funding for the 2018-2019 School Year.
10. Superintendent recommends approval of the 2018-19 BUHS Single Plan for Student Achievement.
11. Superintendent recommends approval of changes to the following policies:
 - ❖ Attendance Procedures
 - ❖ Cell Phone Procedures
 - ❖ Tardy Procedures
 - ❖ Dress Code Policy Procedures
 - ❖ Discipline Procedures
12. Superintendent recommends approval of the following CSBA Policy Updates: No.0410, 0420.41, 3514, 3514.1, 3516, 3541, 4158, 4161.9, 5111, 5111.1, 5125, 5125.1, 5131.2, 5145.13, 5145.3, 5145.9, and 6161.3. (1st/final reading)

13. Superintendent recommends approval of Resolution No. 17-18-24: Requesting County Elections to conduct election, and requesting consolidation of the election and specifications of the election order.
14. Superintendent recommends approval the ICOE MOU to provide a one-day training and support to Administrators on CAASPP.

H. FUTURE AGENDA ITEMS

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Next Generation Science Standards – Oct/Nov
2. Security Proposal/Personnel
3. Policy Sub-committee
4. Governance Handbook – June/Aug
5. Update on Credit Recovery – Aug.
6. Bullying Policy/Procedures update – Aug.

I. PUBLIC COMMENTS REGARDING CLOSED SESSION

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

J. CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code §54957.
 - a. Superintendent Evaluation
2. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code §54957.

K. RETURN TO OPEN SESSION: Public Report of Any Action in Closed Session Which Must Be Reported Out – Government Code section §54957.1.

L. ADJOURNMENT

In accordance with the Americans with Disability Act (ADA), the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board meeting and/or access the information herein. Please contact Brawley Union High School District Superintendent's Office to request such accommodations.

In accordance with the Brown Act revisions, public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District Administrative office during regular business hours (7:30a.m. to 4:30p.m.).

To accommodate the requirements of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for Special Board Meetings is posted on the bulletin board in the Main Entrance, BUHS Cafeteria and on the BUHSD website at least 24 hours prior to the meeting.

BRAWLEY UNION HIGH SCHOOL DISTRICT
480 North Imperial Avenue
Brawley, California 92227

BOARD OF EDUCATION MEETING
ADOPTED MINUTES
8:00 A.M. REGULAR BOARD MEETING
JUNE 19, 2018

CALL TO ORDER AND ROLL CALL

1. The Regular Board meeting of the Brawley Union High School District Board of Education was called to order on Tuesday, June 19, 2018 by President Sassie at 8:00 a.m.
2. **PLEDGE OF ALLEGIANCE**
Was led by President Sassie
3. The following members were present for Open Session roll call: Trustee Fernandez, Trustee Wilson, Trustee Garcia, Trustee Contreras, President Sassie, and Supt. Canalez.

Others Present: Jesse Sanchez, Jennifer Alvarez, Jennifer Layaye, Jonine Trevino, and Greg Smith.

4. **ADOPTION OF THE AGENDA**

President Sassie requested that Item F.2.d be pulled for discussion.

Motion was made by Trustee Contreras, seconded by Trustee Wilson and carried unanimously by the following vote to adopt the agenda and pulling F.2.d of the Consent Calendar for discussion.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras
Nays: None
Abstained: None
Absent: None

BOARD COMMENTS

There were no Board comments.

PUBLIC COMMUNICATIONS

Bonnie Munguia asked the Board not to approve the changes to the Cell Phone Policy/Procedures, she stated that it places an additional responsibility on the teachers and it could be costly for the District.

Esther Banda, CSEA Presidents thanked the negotiating team for their efforts. She reported on the open vacancies for Classified drivers stated that CSEA members are not included in interview panels. She would like to see more communication, and consistency to prevent confusion. She is also concerned for the safety of our students and the lack of communication between the school administration and security/proctors personnel.

REPORTS & PRESENTATIONS

1. Personnel Evaluation Update – Jennifer Alvarez reported that a total of 140 (61 Certificated and 79 Classified) employees were scheduled for evaluation for the 17-18 school year. Of the 61 Certificated employees 55 have been evaluated to date and of the 79 Classified employees 56 have been evaluated. She stated that employee evaluations would be completed by June 30th.

Trustee Garcia requested an update on evaluation for the next Board Meeting.

Supt. Canalez reported that Athletic Coaches were in the process of being evaluated as well. More information will be provided.

2. SARB Information – Supt. Canalez has met with FRC, Interventionist Counselor and District Attorney’s office to start the process of issuing citation letters to parents due to SARB and non-attendance and to appear in front of the District Attorney. SRO will be delivering citations.

PUBLIC HEARINGS: Pursuant to Government Code Section 35479(a): Any member of the audience may choose to comment on the Brawley Union High School District’s initial proposal to BUHSD Teachers’ Association for the 2018-2019 school year.

- Article VII – Compensation
- Article IX – Teaching Hours and Teaching Load
- Article XIV – Dues and Representative Fees
- Article XXIV – Academic Freedom
- Additional Items for Consideration:
Clear up Appendices

COMMENTS: No comments made

CLOSE HEARING: Hearing was closed by President Sassie.

CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action/Discussion.

- 1. The Superintendent recommends that the Board of Education approve the Minutes, as listed:**
 - a. May 30, 2018

- 2. Personnel Consent Items**
 - a. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
 - b. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
 - c. Approve the Department Chairs for the 18-19 school year.
 - d. Approve the 18-19 Athletic Coaching Staff.

- 3. Business and Finance Consent Items**
 - a. Approve commercial warrants
 - b. Approval of the agreement between BUHSD and the Orange County Superintendent of Schools to manage the School Based Medi-Cal Administrative Activities (SMAA) for the 2018-2019 School Year.
 - c. Approve the MOU with ICOE to provide professional development for the 2018-2019 school year.
 - d. Approve the Imperial Business Systems consultant contract service agreement for the 2018-2019 school year.

- 4. Educational Consent Items**
 - a. Approve the trip request for Patti Wilson to attend the CSBA Leadership Conference 2018 in San Francisco, July 12 through July 14, 2018. To be paid by General Fund.
 - b. Approve the trip request for Officer Ana Amaya and Greg Smith to attend the Safe School conference in Anaheim, CA. July 18-20, 2018. To be paid by LCAP.
 - c. Approve the trip request for Jennifer Nickel to attend the Energy & Environmental Design Teacher Training in Oakland, CA. July 29- August 4, 2018. To be paid by General Fund.
 - d. Ratify the trip request for Pamela Padilla, Martha Ocegüera, Sandra Ross, Angelica Magana, Cynthia Tamayo, Giovanna Wells, and Penelope Levy to attend the AP by the Sea conference in San Diego, CA. Starting June 18 through July 26, 2018. To be paid by College Readiness Block Grant.
 - e. Approve the trip request for Raymond Lopez to attend the Creativity at the Core Workshop in San Diego, CA. July 25-27, 2018. To be paid by General Fund.
 - f. Approve the trip request for Simon Canalez to attend the District Administration Superintendent Leadership Symposium in Chicago, IL. July 24-28, 2018. No charge to the district.

Motion was made by Trustee Garcia, seconded by Trustee Wilson and carried unanimously by the following vote to approve the Consent Calendar with the exception of item F.2.d 18-19 Athletic Coaching Staff.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

DISCUSSION/ACTION ITEMS

1. Superintendent recommends approval of the Local Control Accountability Plan for the 2018-2019 School Year.

Motion was made by Trustee Fernandez, seconded by Trustee Wilson and carried unanimously by the following vote to approve the Local Control Accountability Plan for the 2018-2019 School Year.

President Sassie thanked Mrs. Trevino for her hard work.

Trustee Garcia also thanked Mrs. Trevino for the presentation.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

2. Superintendent recommends approval of the 2017-2018 Estimated Actuals.

Motion was made by Trustee Contreras, seconded by Trustee Garcia and carried unanimously by the following vote to approve the 2017-2018 Estimated Actuals.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

3. Superintendent recommends approval of the 2018-2019 Budget.

Motion was made by Trustee Wilson, seconded by Trustee Garcia and carried unanimously by the following vote to approve the 2018-2019 Budget.

President Sassie thanked Jennifer Layaye for the presentation.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

4. Superintendent recommends approval of Resolution No. 18-19-03: Authorizing Interfund Borrowing between funds in accordance with Education Code 42603.

Motion was made by Trustee Fernandez, seconded by Trustee Wilson and carried unanimously by the following vote to approve Resolution No. 18-19-03: Authorizing Interfund Borrowing between funds in accordance with Education Code 42603.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

5. Superintendent recommends approval of the English Language Learner Program Master Plan for the 2018-2019 School Year.

Motion was made by Trustee Contreras, seconded by Trustee Garcia and carried unanimously by the following vote to approve the English Language Learner Program Master Plan for the 2018-2019 School Year.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

6. Superintendent recommends to approve the Brawley Union High School District's initial proposal to BUHSD Teachers' Association for the 2018-2019 school year.
 - ❖ Article VII – Compensation
 - ❖ Article IX – Teaching Hours and Teaching Load
 - ❖ Article XIV – Dues and Representative Fees

- ❖ Article XXIV – Academic Freedom
- ❖ Additional Items for Consideration: Clear up Appendices

Motion was made by Trustee Fernandez, seconded by Trustee Contreras and carried unanimously by the following vote to approve the Brawley Union High School District's initial proposal to BUHSD Teachers' Association for the 2018-2019 school year.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

7. Superintendent recommends approval of the MOU with ICOE regarding Payroll Clerk Services for the 2018-2019 school year.

Motion was made by Trustee Fernandez, seconded by Trustee Contreras and carried unanimously by the following vote to approve the MOU with ICOE regarding Payroll Clerk Services for the 2018-2019 school year.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

8. Superintendent recommends approval of the CDE Agriculture Career Technical Education Incentive Grant 2018-2019 Application for Funding.

Motion was made by Trustee Garcia, seconded by Trustee Wilson and carried unanimously by the following vote to approve the CDE Agriculture Career Technical Education Incentive Grant 2018-2019 Application for Funding.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

9. Superintendent recommends approval of the Consolidated Application for Funding for the 2018-2019 School Year.

Motion was made by Trustee Wilson, seconded by Trustee Garcia and carried unanimously by the following vote to approve the Consolidated Application for Funding for the 2018-2019 School Year.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

10. Superintendent recommends approval of the 2018-19 BUHS Single Plan for Student Achievement.

Motion was made by Trustee Contreras, seconded by Trustee Fernandez and carried unanimously by the following vote to approve 2018-19 BUHS Single Plan for Student Achievement.

Mr. Sanchez reported that this is a working process document.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

11. Superintendent recommends approval of changes to the following policies:

- ❖ Attendance Procedures
- ❖ Cell Phone Procedures
- ❖ Tardy Procedures
- ❖ Dress Code Policy Procedures
- ❖ Discipline Procedures

President Sassie stated that during the June 13, 2018 Board Meeting, the Board did not take appropriate action in this matter, so it has been brought back.

Due to the lack of a motion on the request to approve changes to the policies/procedures, policies will remain.

Supt. Canalez stated that policies presented will remain unchanged. However, procedures will be changed and/or updated as needed.

President Sassie stated that there was a 3-2 in favor approving changes and to include amendments to the policies presented during the June 13, 2018 meeting.

Mr. Smith stated that the language in the Level III violations, attendance remedy in the Attendance Procedures will be updated as discussed in the last meeting.

Trustee Wilson questioned if there are additional procedures in which administrators follow to be included in the student handbook.

Mr. Sanchez stated that procedures are followed by administration.

Trustee Wilson stated that the Cell Policy is actually a policy and should remain to include changes presented in the June 13, 2018 Board Meeting.

Mr. Smith reported that he had another opportunity to survey teachers on the Cell Policy 35 of the 39 who responded were in favor the policy change.

Supt. Canalez stated that the lack of motion will not prevent changes to the student handbook and procedures will be addressed as necessary.

12. Superintendent recommends approval of the following CSBA Policy Updates: No.0410, 0420.41, 3514, 3514.1, 3516, 3541, 4158, 4161.9, 5111, 5111.1, 5125, 5125.1, 5131.2, 5145.13, 5145.3, 5145.9, and 6161.3. (1st/final reading)

President Sassie requested that policy 5111.1 include the Superintendent be responsible for all appeals. Motion was made by Trustee Wilson, seconded by Trustee Garcia and carried unanimously by the following vote to the above mentioned CSBA Policy Updates, 1st and final reading and to designate the Superintendent to be responsible for all appeals on Policy No. 5111.1.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

13. Superintendent recommends approval of Resolution No. 17-18-24: Requesting County Elections to conduct election, and requesting consolidation of the election and specifications of the election order.

President Sassie reported more information was sent out regarding the wording on the resolution pertaining to Measure Bonds.

Motion was made by Trustee Contreras, seconded by Trustee Fernandez and carried unanimously by the following vote to approve Resolution No. 17-18-24: Requesting County Elections to conduct election, and requesting consolidation of the election and specifications of the election order.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Wilson, Trustee Garcia and Trustee Contreras.

Nays: None

Abstained: None

Absent: None

14. Superintendent recommends approval the ICOE MOU to provide a one-day training and support to Administrators on CAASPP.

Motion was made by Trustee Garcia, seconded by Trustee Contreras and carried unanimously by the following vote to approve the ICOE MOU to provide a one-day training and support to Administrators on CAASPP.

Ayes: Trustee Fernandez, Trustee Garcia, Trustee Contreras, Trustee Wilson and Trustee Sassie

Nays: None

Abstained: None

Absent: None

FUTURE AGENDA ITEMS

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Next Generation Science Standards – Oct./Nov.
2. Security Proposal/Personnel - Pending
3. Policy Sub-committee – Aug.
4. Governance Handbook – Aug.
5. Update on Credit Recovery – Aug.
6. Bullying Update – Aug./Sept.
7. Evaluation update – Aug.
8. Update on Athletic Coaching Staff

President Sassie requested information on the hiring process of coaching staff per sport.

Board requested more information for August meeting.

CONSENT CALENDAR:

- 2.d. Approve the 18-19 Athletic Coaching Staff.

Motion was made by Trustee Wilson, seconded by Trustee Garcia and carried unanimously by the following vote to approve the 18-19 Athletic Coaching Staff with stipulation to be brought back for more discussion.

Ayes: Trustee Contreras, Trustee Fernandez, Trustee Wilson, Trustee Garcia and Trustee Sassie.
Nays: None
Abstained: None
Absent: None

PUBLIC COMMENTS REGARDING CLOSED SESSION

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code §54957.
 - a. Superintendent Evaluation

2. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code §54957.

RETURN TO OPEN SESSION: Public Report of Any Action in Closed Session Which Must Be Reported Out – Government Code section §54957.1.
No actions to report.

ADJOURNMENT

Motion was made by Trustee Contreras, seconded by Trustee Wilson and carried unanimously to adjourn meeting at 10:25 a.m.

Ayes: Trustee Contreras, Trustee Fernandez, Trustee Wilson, Trustee Garcia and Trustee Sassie.
Nays: None
Abstained: None
Absent: None

Carol Sassie, President

Rosendo Garcia, Clerk

Brawley Union High School District Board of Education Minutes – Board Meeting held on June 19, 2018 in the BUHSD Board Room at 8:00 a.m.

Recorded by: Christina Velasco, Executive Assistant.