

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 N. Imperial Avenue
Brawley, CA 92227

A G E N D A
Board Meeting
Wednesday September 13, 2017
Open Session 6:00PM – Board Room

Core Values and Beliefs

- Excellence in learning, in teaching and in service to our students
- Equity in access, resource allocation and educational opportunities
- Engagement with students, families and our community
- Enrichment in curricular and extracurricular offerings and activities

A. OPENING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda Order

B. BOARD COMMENTS

C. RECOGNITIONS, PRESENTATIONS & REPORTS

1. DVHS Student Board Representative – Destiny Santoyo
2. BUHS Student Board Representatives – Bertha Mendez & Zabdi Velasquez
3. High School Graduation Presentation – Andre Walker
4. Math Program Update – Bonnie Munguia
5. Survey on Cell Phone Report – Jesse Sanchez/Greg Smith
6. College Board/KHAN Academy Partnership Update – Simon Canalez

D. PUBLIC COMMUNICATIONS

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Speakers are requested to fill-out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

- E. PUBLIC HEARING:** Pursuant to Government Code Section 35479(a): Any member of the audience may choose to comment on the Brawley Union High School District initial proposal to the BUHSD Teachers' Association for the 2017-2018 school year

- Article VII - Compensation:
 - Section C: Lottery Payments
 - Section G.5: ROP/Teacher Salary Placement
 - Section I.2: 11 Month Pay for new teachers 1st year
- Article VIII - Health Benefits Section A
 - Section A: District paid contributions for BUHSD employees spouses
- Article IX – Teaching Hours and Teaching Load
 - Office Hours
- Article XVI – Professional Development and Educational Improvement
- Article XXV – Calendar
 - Section B & C: Language clean up and clarifications

Comments:

Close Hearing:

F. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed for independent consideration.

- 1. Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

 - a. August 9, 2017
 - b. August 16, 2017
- 2. Personnel Consent Items**
 - a. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
 - b. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
 - c. Approve the changes to the Van Driver job description.
- 3. Business and Finance Consent Items**
 - a. Approve commercial warrants
 - b. Approve the MOU with Gretchen Benson as Librarian for the 17-18 school year.
 - c. Approve the Interquest Detection Canine MOU to provide substance awareness and detection services for the 17-18 school year.
 - d. Approve the service agreement with Southwest Protection Services, Inc. to provide security assistance during football games.
- 4. Educational Consent Items**
 - a. Approve the trip request from Michelle Taylor to attend the following to be paid by Ag Funding:
 - September 22-23, 2017 CATA Fall In-service in San Diego, CA
 - October 19-22, 2017 Sheet & Goat Selection in New Mexico, Oklahoma & Colorado
 - November 13-19, 2017 Pig Selection in Oklahoma
 - December 15-16, 2017 Feeder Calf Selection in Central Valley, CA

- b. Approve the trip request from Jennifer Alvarez to attend the 39th Annual CCAC Conference in Sacramento, October 11 – 13, 2017. To be paid by General Fund.
- c. Ratify the trip request for Bonnie Munguia, Jessica Aceves, Jeff Wise, Frank Felix, Cindy Hardie, Simon Canalez, Frank Cervantes, Danny Hernandez and Sandra Ross to attend the SDCOE Equity & Access Symposium, September 7 & 8, 2017 in San Diego, CA. To be paid by LCAP Fund
- d. Ratify the trip request for Tony Munguia to attend the AAEBG Data Collection & Accountability Training, August 28 & 29, 2017 in Anaheim, CA. To be paid by Adult Ed. Funds.
- e. Approve the trip request for Kevin Schaffer and Teresa Singh to attend the CCEA Model Continuation Application Reading, September 22-23, 2017 in Anaheim, CA. At no charge to the District except Substitutes.
- f. Approve the trip request for Tony Munguia to attend the CCEA Executive Board Meeting & Model Continuation Application Reading, September 21, 22 & 23, 2017 in Anaheim, CA. At no charge to the District.

G. DISCUSSION/ACTION ITEMS

- 1. Superintendent recommends approval of the 2016-2017 Unaudited Actuals.
- 2. Superintendent recommends approval of the revised District Budget for the 2017-2018 school year.
- 3. Superintendent recommends approval of Resolution No. 17-18-06 Adopting the “GANN” Limit.
- 4. Superintendent recommends approval of the 2017-2018 DVHS/Renaissance Single School Plan for Student Achievement.
- 5. Superintendent recommends approval of Resolution No. 17-18-07: Proclaiming September 15 – October 15, 2017 National Hispanic Heritage Month.
- 6. Superintendent recommends approval changes to Board Policy 5127: Graduation Ceremonies and Activities (2nd/final reading).
- 7. Superintendent recommends approval of the following Board Policy Updates: 1312.3, 1340, 2121, 3551, 3580, 4127, 4227, 4327, 4312, 5145.3, 6142.93, 6145, 6145.2, 6178.8, 7214, and 9012. (1st reading)

8. Superintendent recommends approval of the Brawley Union High School District initial proposal to the BUHSD Teachers' Association for the 2017-2018 school year.

10. Superintendent recommends discussion of the Wellness Plan.

11. Superintendent recommends discussion regarding the BUHSD School Connected Organizations.

12. Superintendent recommends approval of the Variable Term Waiver Request for the Certificate of Completion of Staff Development Authorizing Carole Meek to provide English Language Services as CTE Instructor for the ROP FT- Nurse Assistant Training Grades 9-12 for the 2017-2018 school year.

13. Superintendent recommends approval of the Variable Term Waiver Request for the Certificate of Completion of Staff Development Authorizing Raymond Leon to provide English Language Services as CTE Instructor for the ROP FT – Law Enforcement Grades 9-12 for the 2017-2018 school year.

H. FUTURE AGENDA ITEMS

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Master Schedule Presentation – January 2018
2. Tardy Policy – October 2017

I. PUBLIC COMMENTS REGARDING CLOSED SESSION

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

J. CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code §54957.
 - a. Superintendent Evaluation
2. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code §54957.

K. RETURN TO OPEN SESSION: Public Report of Any Action in Closed Session Which Must Be Reported Out – Government Code section §54957.1.

L. ADJOURNMENT

In accordance with the Americans with Disability Act (ADA), the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board meeting and/or access the information herein. Please contact Brawley Union High School District Superintendent's Office to request such accommodations.

In accordance with the Brown Act revisions, public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District Administrative office during regular business hours (7:30a.m. to 4:30p.m.).

To accommodate the requirements of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for Special Board Meetings is posted on the bulletin board in the Main Entrance, BUHS Cafeteria and on the BUHSD website at least 24 hours prior to the meeting.

BRAWLEY UNION HIGH SCHOOL DISTRICT

480 North Imperial Avenue
Brawley, California 92227

BOARD OF EDUCATION MEETING
ADOPTED MINUTES
6:00 P.M. REGULAR BOARD MEETING
SEPTEMBER 13, 2017

CALL TO ORDER AND ROLL CALL

1. The Regular Board meeting of the Brawley Union High School District Board of Education was called to order on Wednesday, September 13, 2017 by President Fernandez at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE**
Was led by Ralph Fernandez.
3. The following members were present for Open Session roll call: Trustee Garcia, Trustee Sassie, Trustee Wilson, Trustee Contreras, President Fernandez, Supt. Canalez.

Others Present: Jesse Sanchez, Tony Munguia, Jennifer Alvarez, Jennifer Layaye and Greg smith.

4. **ADOPTION OF THE AGENDA**

Trustee Sassie requested that items F-2 Personnel Consent Items and G.12 & 13 of the action items be pulled into closed session for discussion.

Motion was made by Trustee Wilson, seconded by Trustee Contreras and carried unanimously by the following vote to adopt the agenda with the exception of items F-2 Personnel Consent Items and G.12 & 13 of the action items be pulled into closed session for discussion.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

BOARD COMMENTS

Trustee Garcia welcomed everyone in attendance.

Trustee Contreras commended the staff for their hard work over the summer.

Trustee Wilson echoed Trustee Contreras' comments and invited the other members to read the article of the CSBA magazine on technology access to Wi-Fi, suicide prevention and wellness.

Trustee Sassie congratulated the staff on a great back to school event, she stated the food was good and congratulated teachers on their high expectations.

Trustee Fernandez welcomed everyone in attendance.

REPORTS & PRESENTATIONS

1. DVHS Student Board Representative – Destiny Santoyo reported on the enrollment in Alternative Ed. which included 147 students at DVHS, 138 in the Adult Education Program and 18 in the Renaissance Program. She reported on the Personal Success course, the Blueprint book which covers seven different stages after high school and was recommended by the WASC Committee. She also invited the Board to attend the Back to School activities at DVHS on Thursday, September 14th.
2. BUHS Student Board Representatives – Bertha Mendez & Zabdi Velasquez. Bertha introduced her Student Board Co-Representative Zabdi Velasquez. She thanked the maintenance department and administration for their hard work making the 17-18 school year a great success as well as the Link Crew members for assisting in the orientation training for freshmen. She reported on the ASB back to school breakfast for staff, Back to School activities, 2017 fall sports activities, blood drive, leadership conference, and on the Homecoming week activities.
3. High School Graduation Presentation – Andre Walker. Mr. Tony Munguia congratulated Andre Walker for completing his graduation requirements.
4. Math Program Update – Mr. Greg Smith reported on the Summer 2017 Math Life which is a program designed for incoming freshmen. He stated that 88 incoming freshmen completed the courses and earned 5 elective credits. Mr. Smith also commended the teachers on their hard work towards the alignment of curriculum & assessment. He stated that they began creating a CAASPP preparation and warm-ups which is still a work in progress. He also reported on the 2017-2018 focus to assess freshmen on their Math skills and will continue to monitor student mastery of Integrated Math Standards. They will develop high quality math tasks for each grade level, commitment to work with the KHAN Academy, as well as the implementation plan for the 3-year Math graduation requirement.
5. Survey on Cell Phone Report – Mr. Greg Smith's power point presentation included the survey outcome which was administered to students and teachers. He also reported on the discipline outcome comparison from the 15/16 and 16/17 school years.
6. College Board/KHAN Academy Partnership Update – Superintendent Canalez reported on the additional resources to support the SAT assessment through College

Board & revamp the focus of equity and access. He stated that this year all 10th grade students will take the PSAT at no cost to the students. In the 18/19 school year, all 10th and 11th grade students will also take the PSAT. He reported the KHAN Academy will accumulate data and create programs for individuals.

PUBLIC COMMUNICATIONS

No comments

PUBLIC HEARINGS: Pursuant to Government Code Section 35479(a): Any member of the audience may choose to comment on the Brawley Union High School District initial proposal to the BUHSD Teachers' Association for the 2017-2018 school year

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- Article IX – Teaching Hours and Teaching Load
 - Office Hours
- Article XVI – Professional Development and Educational Improvement
- Article XXV – Calendar
 - Section B & C: Language clean up and clarifications

Comments: No comments were made.

Close Hearing: President Fernandez closed the hearing.

CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action/Discussion.

- 1. The Superintendent recommends that the Board of Education approve the Minutes, as listed:**
 - a. August 9, 2017
 - b. August 16, 2017
- 2. Personnel Consent Items**

- a. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
- b. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
- c. Approve the changes to the Van Driver job description.

3. Business and Finance Consent Items

- a. Approve commercial warrants
- b. Approve the MOU with Gretchen Benson as Librarian for the 17-18 school year.
- c. Approve the Interquest Detection Canine MOU to provide substance awareness and detection services for the 17-18 school year.
- d. Approve the service agreement with Southwest Protection Services, Inc. to provide security assistance during football games.

4. Educational Consent Items

- a. Approve the trip request from Michelle Taylor to attend the following to be paid by Ag Funding:
 - September 22-23, 2017 CATA Fall In-service in San Diego, CA
 - October 19-22, 2017 Sheep & Goat Selection in New Mexico, Oklahoma & Colorado
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- b. Approve the trip request from Jennifer Alvarez to attend the 39th Annual CCAC Conference in Sacramento, October 11 – 13, 2017. To be paid by General Fund.
- c. Ratify the trip request for Bonnie Munguia, Jessica Aceves, Jeff Wise, Frank Felix, Cindy Hardie, Simon Canalez, Frank Cervantes, Danny Hernandez and Sandra Ross to attend the SDCOE Equity & Access Symposium, September 7 & 8, 2017 in San Diego, CA. To be paid by LCAP Fund
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- f. Approve the trip request for Tony Munguia to attend the CCEA Executive Board Meeting & Model Continuation Application Reading, September 21, 22 & 23, 2017 in Anaheim, CA. At no charge to the District.

Motion was made by Trustee Garcia, seconded by Trustee Contreras and carried unanimously by the following vote to approve the Consent Calendar with the exception of item 2 – Personnel Consent items as per Trustee Sassie's request.

Ayes: Trustee Garcia, Trustee Fernandez, Trustee Sassie, Trustee Wilson, and Trustee Contreras

Nays: None

Abstained: None

Absent: None

F. DISCUSSION/ACTION ITEMS

1. Superintendent recommends approval of the 2016-2017 Unaudited Actuals.

After Jennifer Layaye’s power point presentation, motion was made by Trustee Garcia, seconded by Trustee Sassie and carried unanimously by the following vote to approve 2016-2017 Unaudited Actuals.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

2. Superintendent recommends approval of the revised District Budget for the 2017-2018 school year.

Motion was made by Trustee Wilson, seconded by Trustee Contreras and carried unanimously by the following vote to approve the Revised District Budget for the 2017-2018 school year.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

3. Superintendent recommends approval of Resolution No. 17-18-06 Adopting the “GANN” Limit.

Motion was made by Trustee Garcia, seconded by Trustee Wilson and carried unanimously by the following vote to approve Resolution No. 17-18-06 Adopting the GAAN Limit.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

4. Superintendent recommends approval of the 2017-2018 DVHS/Renaissance Single School Plan for Student Achievement.

Motion was made by Sassie, seconded by Trustee Garcia and carried unanimously by the following vote to table this item pending data release.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

5. Superintendent recommends approval of Resolution No. 17-18-07: Proclaiming September 15 – October 15, 2017 National Hispanic Heritage Month.

Motion was made by Wilson, seconded by Trustee Garcia and carried unanimously by the following vote to approve Resolution No. 17-18-07: Proclaiming September 15 – October 15, 2017 National Hispanic Heritage Month.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

6. Superintendent recommends approval changes to Board Policy 5127: Graduation Ceremonies and Activities (2nd/final reading).

Motion was made by Trustee Sassie, seconded by Trustee Contreras and carried unanimously by the following vote to approve the changes to Board Policy 5127: Graduation Ceremonies and Activities (2nd/final reading).

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

7. Superintendent recommends approval of the following Board Policy Updates: 1312.3, 1340, 2121, 3551, 3580, 4127, 4227, 4327, 4312, 5145.3, 6142.93, 6145, 6145.2, 6178.8, 7214, and 9012. (1st reading)

Motion was made by Trustee Garcia, seconded by Trustee Contreras and carried unanimously by the following vote to approve the Board Policy Updates waiving the 2nd reading.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

8. Superintendent recommends approval of the Brawley Union High School District initial proposal to the BUHSD Teachers' Association for the 2017-2018 school year.

Motion was made by Trustee Contreras, seconded by Trustee Sassie and carried unanimously by the following vote to approve the Brawley Union High School District initial proposal to the BUHSD Teachers' Association for the 2017-2018 school year.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

10. Superintendent recommends discussion of the Wellness Plan.

Superintendent Canalez stated that he met with the committee regarding the development and implementation of the Wellness Plan.

11. Superintendent recommends discussion regarding the BUHSD School Connected Organizations.

Superintendent Canalez stated that there are some concerns regarding the School Connected Organization procedures and requested study session with the Board for October 11, 2017 at 5 pm to discuss the possibility of a sub-committee and to communicate any concerns.

12. Superintendent recommends approval of the Variable Term Waiver Request for the Certificate of Completion of Staff Development Authorizing Carole Meek to

provide English Language Services as CTE Instructor for the ROP FT- Nurse Assistant Training Grades 9-12 for the 2017-2018 school year.

This item was taken into closed session for further discussion.

13. Superintendent recommends approval of the Variable Term Waiver Request for the Certificate of Completion of Staff Development Authorizing Raymond Leon to provide English Language Services as CTE Instructor for the ROP FT – Law Enforcement Grades 9-12 for the 2017-2018 school year.

This item was taken into closed session for further discussion.

FUTURE AGENDA ITEMS

The Board of Trustees may suggest/request items for discussion and/or action at a subsequent Board Meeting.

1. Master Schedule Presentation – January 2018
2. Tardy Policy – September 2017
3. Safety Policy updates

PUBLIC COMMENTS REGARDING CLOSED SESSION

ADDRESSING THE BOARD OF EDUCATION - An individual or group representative may address the Board of Education on any agenda item under closed session. Speakers are requested to fill out a card prior to addressing the Board. Not more than three minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

CLOSED SESSION

1. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code §54957.
 - a. Superintendent's Evaluation
2. Personnel matters relating to the appointment, employment, evaluation of performance, discipline or dismissal/release of public employee pursuant to Government Code §54957.

CONSENT CALENDAR

2. **Personnel Consent Items**
 - a. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted.

- b. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
 - c. Approve the changes to the Van Driver job description.
12. Superintendent recommends approval of the Variable Term Waiver Request for the Certificate of Completion of Staff Development Authorizing Carole Meek to provide English Language Services as CTE Instructor for the ROP FT- Nurse Assistant Training Grades 9-12 for the 2017-2018 school year.
13. Superintendent recommends approval of the Variable Term Waiver Request for the Certificate of Completion of Staff Development Authorizing Raymond Leon to provide English Language Services as CTE Instructor for the ROP FT – Law Enforcement Grades 9-12 for the 2017-2018 school year.

RETURN TO OPEN SESSION: Public Report of Any Action in Closed Session Which Must Be Reported Out – Government Code section §54957.1.

CONSENT CALENDAR

2. Personnel Consent Items

- a. Approve Classified Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
- b. Approve Certificated Personnel recommendations for Employment, Change of Status and/or Separation as submitted.
- c. Approve the changes to the Van Driver job description.

Motion was made by Trustee Sassie, seconded by Trustee Wilson and carried unanimously by the following vote to approve the Personnel Consent Items as presented.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

12. Superintendent recommends approval of the Variable Term Waiver Request for the Certificate of Completion of Staff Development Authorizing Carole Meek to provide English Language Services as CTE Instructor for the ROP FT- Nurse Assistant Training Grades 9-12 for the 2017-2018 school year.

Motion was made by Trustee Garcia, seconded by Trustee Contreras and carried unanimously by the following vote to approve the Variable Term Waiver Request for the Certificate of Completion of Staff Development Authorizing Carole Meek to

provide English Language Services as CTE Instructor for the ROP FT- Nurse Assistant Training Grades 9-12 for the 2017-2018 school year.

Ayes: Trustee Fernandez, Trustee Sassie, Trustee Garcia, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

13. Superintendent recommends approval of the Variable Term Waiver Request for the Certificate of Completion of Staff Development Authorizing Raymond Leon to provide English Language Services as CTE Instructor for the ROP FT – Law Enforcement Grades 9-12 for the 2017-2018 school year.

Motion was made by Trustee Garcia, seconded by Trustee Wilson and carried unanimously by the following vote to approve the Variable Term Waiver Request for the Certificate of Completion of Staff Development Authorizing Raymond Leon to provide English Language Services as CTE Instructor for the ROP FT – Law Enforcement Grades 9-12 for the 2017-2018 school year.

Ayes: Trustee Garcia, Trustee Fernandez, Trustee Sassie, Trustee Wilson and Trustee Contreras

Nays: None

Abstained: None

Absent: None

ADJOURNMENT

Motion was made by Trustee Garcia, seconded by Trustee Contreras and carried unanimously to adjourn meeting at 9:18 pm.

Ayes: Trustee Garcia, Trustee Contreras, Trustee Sassie, Trustee Wilson and President Fernandez

Nays: None

Abstained: None

Absent: None

Ralph Fernandez, President

Patti Wilson, Clerk

Brawley Union High School District Board of Education Minutes – Board Meeting held on September 13, 2017 in the BUHSD Board Room at 6:00 p.m.

Recorded by: Chris Velasco, Executive Assistant.