

**Brawley Union High School District
Governance Calendar
2018-2019 School Year**

July:	<u>Topic</u>	<u>Reporting</u>
August:		
	• Preliminary review of student achievement results	Supt./Administration
	• Approve Superintendent's/District Goals for upcoming year	Superintendent
	• Review Mission, Vision, Core Beliefs	Superintendent
	• Approve/review student transitions	Administration
	• Discuss State Budget Adoption	Director of Business
	• Adopt revised policies if applicable	Supt./Board/Admin
	• Report on Student extra-curricular Participation	Administration
	• Report of Pupil Drug Testing	Administration
	• Review progress on facilities, summer and upcoming projects	Supt./Admin/MOT
	• Approve new personnel for current year	Supt./HR
	• School Connected Org. applications due	Supt./Admin
September:		
	• Review student accountability results	Supt./Administration
	• Adopt revised policies if applicable	Supt./Board/Admin
	• Attend Back to School Events BUHS (9/11/18) DVHS (9/13/18)	Supt./Board
	• Hispanic Heritage Month (9/15-10/15/18)	
	• Student & employee recognition	Supt./Board

October:

- LCAP Report Supt./Administration
- Public Hearing on Sufficiency of Instructional Materials Administration
- Valenzuela/Williams Complaint Procedures Administration
- Adopt revised policies if applicable Supt/Board/Admin
- Administrator Appreciation Week (10/8 – 10/14/18)
- Student & Employee Recognition Superintendent

November:

- Adopt revised policies if applicable Supt/Board/Admin
- Student & Employee Recognition Superintendent

December:

- Board Re- Organization Supt./Board
- 1st Interim Report Director of Business
- Adopt revised policies if applicable Supt./Board/Admin.
- CSBA Conference (11/28-12/1/18)
- Student & Employee Recognition Superintendent

January:

- Educational services update Administration
- LCAP Report Supt./Administration
- Discuss Governor’s proposed budget Director of Business
- Share Audit Findings Director of Business
- Superintendent Contract Review Supt./Board
- Gang Prevention & Awareness Month
- Valenzuela/Williams Complaint Procedures Administration
- Adopt revised policies if applicable Supt./Board/Admin
- Board retreat Supt./Board
- Student & Employee Recognition Superintendent

February:

- Supt. midyear progress report on goals for current school year Superintendent

- Review semester grade analysis Administration
- Non Re-elect Resolutions/notices Superintendent
- Adopt revised policies if applicable Supt./Board/Admin
- African American History Month
- National School Counselor Week (2/4-2/8/19)
- Mid-year Employee Eval. Report Supt./H.R.
- Student & Employee Recognition Superintendent

March:

- Review 2nd Interim Report Director of Business
- Approve March 15th Layoff Notices Superintendent
- LCAP Report Supt./Administration
- Developer fee justification study Supt./CBO
- Adopt revised policies if applicable Supt./Board/Admin
- National Women's History Month
- Student & Employee Recognition Superintendent

April:

- Establish Goals and Priorities Board/Supt.
- District Cash Flow Director of Business
- Adopt revised policies if applicable Supt./Board/Admin
- Valenzuela/Williams Complaint Procedures Administration
- Board Self-Evaluation Board
- Revise/Update Governance Calendar Supt./Board
- Supt. Evaluation Supt./Board
- Student & Employee Recognition Superintendent
- Administrative Professional's Day (4/24/19)

May:

- Discuss Governor's May Budget revisions Director of Business
- Final Layoff Notices Superintendent
- Supt. Evaluation Supt./Board
- Site plan reviews Administration
- Educational services update Administration

- Approve Discipline procedure Recommendations Supt./HR
- Adopt revised policies if applicable Supt/Board/Admin
- National Teacher Appreciation Week (5/6-5/10/19)
- Classified Appreciation Week (5/20-5/24/19)
- Student & Employee Recognition Superintendent

June:

- Public Hearing for Budget Director of Business
- Adopt budget and LCAP (2nd meeting) Supt./Dir. Business
- Review student achievement Supt./Administration
- District Cash Flow Director of Business
- Discussion of Board Priorities & Goals for upcoming year Supt./Board
- Student athletic participation report Supt./Administration
- Review of upcoming summer projects for new school year Supt./MOT
- Approve Governance Calendar Supt./Board
- Valenzuela/Williams Complaint Procedures Administration
- Employee evaluation status report Supt./HR
- Adopt revised policies if applicable Supt/Board/Admin
- Supt. Evaluation Supt./Board
- Review parent/student handbook Superintendent
- Student & Employee Recognition Superintendent